



CONCHO VALLEY
COUNCIL OF GOVERNMENTS
EXECUTIVE COMMITTEE
MEETING

Wednesday, February 16, 2022.
Concho Valley Council of Governments
5430 Link Rd, San Angelo, Texas 76904 and via Teleconference

The meeting place is accessible to persons with disabilities. If assistance is needed to observe or comment, please call the CVCOG office at 325-944-9666 at least 24 hours prior to the meeting.

Join By Zoom Teleconference - <https://us06web.zoom.us/j/84233078118>
***Meeting ID: 842 3307 8118 *Passcode: 128577**

833 548 0282 US Toll-free 877 853 5247 US Toll-free
888 788 0099 US Toll-free 833 548 0276 US Toll-free

BUSINESS

1. DETERMINATION OF QUORUM AND CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT
4. CONSENT AGENDA
 - a. APPROVAL of the Minutes from the January 12, 2022 Meeting.
 - b. APPROVAL of the CVCOG December Travel Report.

REGULAR AGENDA

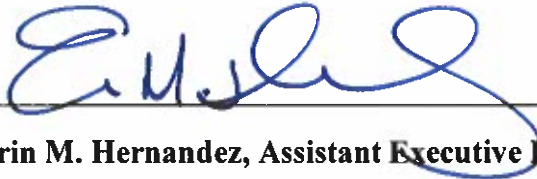
5. APPROVAL of Checks in excess of \$2,000 for December 2021.
6. REVIEW & APPROVAL of the Budget Comparison Report for Head Start FY 21-22 Grant 829, YTD June 1, 2021 through December 31, 2021.
7. REVIEW & APPROVAL of the Budget Comparison Report for Head Start Nutrition FY 21-22 Grant H02, YTD October 1, 2021 through December 31, 2021.
8. REVIEW & APPROVAL of the Head Start Credit Card/Open Account Summary for December 2021.
9. REVIEW & APPROVAL of the Head Start Renewal Grant for FY 22-23 in the amount of \$6,525,867.

10. APPROVAL to Purchase Turf for Head Start Centers with an amount not to exceed \$60,000.
11. APPROVAL of Head Start/Early Head Start Community Assessment Update for FY 21-22.
12. APPROVAL of the Head Start/Early Head Start Policy Council By-Laws.
13. Review and Approval of State Homeland Security Program (SHSP) Grants.
14. Review and Approval of Regional Planning Grant #2952908 Resolution.
15. Review and Approval of Criminal Justice Grant #4419601 Resolution.
16. Review and Approval of Juvenile Justice Grant #1484323 Resolution.
17. Review and Approval of Violence Against Women Act Grant #3973003 Resolution.
18. INFORMATION ITEMS & REPORTS

- a. Review of the CVCOG Monthly Financials for November & December 2021
- b. CVCOG Head Start Director's Report
- c. Executive Director's Report

19. ADJOURNMENT

*Posted in accordance with the Texas Government Code, Title V, Chapter 551, Section .053 this
Friday, February 11, 2022.*



Erin M. Hernandez, Assistant Executive Director



EXECUTIVE COMMITTEE MEETING MINUTES
Wednesday, January 12, 2022

The Executive Committee of the Concho Valley Council of Governments met on Wednesday, January 12, 2022 at 506 N. Chadbourne, San Angelo, Texas 76903 and via Zoom Teleconference.

Members present were:

Lane Carter, Chairman – COSA Council Member, District 5
Hal Spain, Vice-Chairman – Coke County Judge
Jim O’Bryan, Secretary, Reagan County Judge
Jerry Bearden, Mason County Judge
Charlie Bradley, Schleicher County Judge
Brandon Corbin, Menard County Judge
Molly Criner, Irion County Judge
Fred Deaton, Crockett County Judge
Bill Dendle, San Angelo ISD Board Member
David Dillard, Concho County Judge
Rachel Duran, Sutton County Judge
Steve Floyd, Tom Green County Judge
Souli Shanklin, Edwards County Judge
Frank Trull, McCulloch County Judge

Members absent were:

Deborah Horwood, Sterling City Judge
Delbert Roberts, Kimble County Judge

BUSINESS

Chairman Hal Spain announced the presence of a quorum and called the meeting to order at 2:00 p.m.

Judge Fred Deaton gave the invocation and led the Pledge of Allegiance.

There was no public comment.

APPROVAL of the Consent Agenda

Judge Fred Deaton made a motion to approve Item A – Meeting Minutes from December 8, 2021 and Item B – CVCOG November Travel Report, of the consent agenda. Judge David Dillard seconded the motion. No questions or discussion. The consent agenda passed unanimously.

APPROVAL of Checks

The checks in excess of \$2,000 written for November 2021 were presented. Judge Fred Deaton made a motion to approve the checks as presented. Judge Jerry Bearden seconded the motion. No questions or discussion. The motion passed unanimously.

APPOINTMENT of Budget/Investment Committee

Judge Brandon Corbin, Judge Frank Trull, and Judge Rachel Duran were nominated as the Budget/Investment Committee. Judge Molly Criner was nominated as the alternate. Judge Jim O’Bryan

made a motion to approve the slate of this committee as presented. Judge Fred Deaton seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of the Budget Comparison Report Grant 829

Carol Raymond, Director of Head Start, presented the Budget Comparison Report Grant 829 for approval. Judge David Dillard made a motion to approve the Budget Comparison report for CVCOG Head Start FY 21-22 Grant 829, YTD Actual June 1, 2021 through November 30, 2021. Judge Souli Shanklin seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of the Budget Comparison Report Grant H02 - Nutrition

Carol Raymond, Director of Head Start, the Budget Comparison Report Grant H02- Nutrition for approval. Judge Jerry Bearden made a motion to approve the Budget Comparison Report for CVCOG Head Start FY 21-22 Grant H02 Nutrition, YTD Actual October 1, 2021 through November 30, 2021. Judge Molly Criner seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of the Head Start Credit Card/Open Account Summary Transactions

Carol Raymond, Director of Head Start, presented the CVCOG Head Start Credit Card/Open Account Summary Transactions for the month of November 2021. Judge Steve Floyd made a motion to approve the summary of transactions as presented. Judge Jerry Bearden seconded the motion. No questions or discussion. The motion passed unanimously.

INFORMATION ITEMS & REPORTS

The November financials were presented noting just cash flow. Due to the fact that we are still working with the auditors and in the middle of the move to Link Rd., the remainder of the financials are delayed. We will present the rest of November and December financials next month. Nevertheless, there are no items of concern. The auditors are currently wrapping up our audit and should report in the next month or two. This is an information item only. There were no questions or discussion. No further action is needed.

Carol Raymond, Director of Head Start, gave a report on the operations, enrollment and disability numbers, and state of the Head Start and Early Head Start Centers.

John Austin Stokes, Executive Director, gave a report of the Concho Valley Council of Governments overall operation and provided an update of the Link Road facility. He also reported on the Attorney Generals law suit on vaccine requirements and reference the impact and concerns we had regarding our Head Start Centers.

ADJOURNMENT

There being no further items to discuss, Judge Jerry Bearden made a motion to adjourn the meeting. Judge Fred Deaton seconded the motion. Vice-chairman Hal Spain adjourned the meeting at 2:16 p.m.

Duly adopted at a meeting of the Executive Committee of the Concho Valley Council of Governments on this 16th day of February 2022.

Judge Hal Spain - Chairman

Judge Jim O'Bryan, Vice-Chairman



Concho Valley Council of Governments/ Concho Valley Transit



CONCHO VALLEY
COUNCIL OF GOVERNMENTS

Monthly Travel Report
12/1/2021

Name & Title	Request Travel To	Dates of Travel	Purpose	Cost
John Austin Stokes Exec. Director	Austin, Texas	12/02/21 - 12/04/21	TCEQ Sunset Commission Meeting	\$703.76

* Estimated Costs

CVCOG
Check/Voucher Register
From 12/1/2021 Through 12/31/2021

Document Number	Document Date	Name	Transaction Description	Document Amount
089	12/1/2021	CB 4imprint	Admin: polo shirts	2,562.97
093	12/1/2021	CB AppGeo	PUB; 911 MapGeo subscription- Gold Tier 07/01/21 - 06/30/22	6,000.00
095	12/1/2021	CB Concho Valley Electric Cooperative, Inc.	Link; electric service acct 1012826 08/20/21 - 09/20/21	2,291.21
	12/1/2021	CB Concho Valley Electric Cooperative, Inc.	Link; electric service acct 1012826 09/20/21 - 10/20/21	2,668.15
097	12/1/2021	CB Frog Street Press	HS Menard: infant & toddler supplies kits	2,034.98
101	12/1/2021	CB Home Depot	Facility: fns, plynrs,tl chst,saws,shlving unit,crt brkr fnd	3,831.88
106	12/1/2021	CB Newegg	Network: drive stations	3,019.98
191277	12/1/2021	BANK & TRUST	Health Savings Acct for Payroll 11-30-2021	4,433.99
191279	12/1/2021	CHRISTOVAL ISD	HS: Christoval ISD for October 2021 Meal Reimbursement	2,321.00
	12/1/2021	CHRISTOVAL ISD	HS: Early Childhood Teacher Salary for December 2021	2,300.00
191283	12/1/2021	DELL MARKETING L.P.	PUB; Criminal Justice for (20) Laptops.	20,652.20
191296	12/1/2021	NATIONWIDE RETIREMENT SOLUTIONS	Nationwide Ck. for NACO & Roth 457B Payroll 11-30-2021	3,330.00
191298	12/1/2021	SUDDENLINK B2B	Network/Link/CVT: acct 7043367011 Internet 11/15/21-12/14/21	3,500.00
191299	12/1/2021	Sysco West Texas	HS/EHS: Rio Vista for Food and Food Service Supplies	2,540.75
	12/1/2021	Sysco West Texas	HS/EHS: Day for Food and Food Service Supplies	2,289.30
191301	12/1/2021	Teachstone Training LLC	EHS: Day & RV for Infant Introduction Virtual Training Class	5,500.00
191303	12/1/2021	TWIN MOUNTAIN FENCE COMPANY	EHS Menard: Fence build around Early Head Start Playground	5,663.70
191310	12/8/2021	AFLAC	Acct J5711 November 2021 premium	8,247.08
191312	12/8/2021	AMERITAS LIFE INSURANCE CORP	Acct 010-028641 Dental Premiums 11/01/2021 to 11/30/2021	8,728.32
191321	12/8/2021	CARDMEMBER SERVICE	Admin: December 2021 Credit Card Payment	4,536.64
191322	12/8/2021	Citibank	Nov 2021 credit card payment	19,614.99
191332	12/8/2021	TEXAS DEPARTMENT OF INFORMATION RESOURCES	PUB; 911 cstmr cd PA30000TSD AVPM crcts 09/01/21-09/30/21	106,918.05
191358	12/8/2021	SOUTHLAND PARK OF ANGELO L.P.	Facility: Dec 2021 Rent COG main office 12-1-21 to 12-31-21	26,000.00
191364	12/8/2021	Sysco West Texas	HS: Blackshear for Children Food and Food Service Supplies	2,163.12
	12/8/2021	Sysco West Texas	HS/EHS: Day for Food and Food Service Supplies	2,896.92
191376	12/14/2021	Amazon Capital Services, Inc.	Admin: office chair mats-47x59 & 35x47	4,183.51
191377	12/14/2021	AMERICAN UNITED LIFE INSURANCE COMPANY	G 00620509 Employees life premium: 12/01/2021 to 12/31/2021	8,705.02
191383	12/14/2021	BANK & TRUST	Health Svgs. Acct for Payroll 12-15-2021	4,433.99
191384	12/14/2021	BLUE CROSS AND BLUE SHIELD OF TEXAS	029143 CVCOG Group Health Ins 2021 12/01/21-01/01/22	184,781.36
191387	12/14/2021	CARDMEMBER SERVICE	Admin: December 2021 Credit Card Payment	6,051.70
191392	12/14/2021	CVCOG TRANSIT DISTRICT	PUB; 911 construction @ Link rd server room	108,800.00
191407	12/14/2021	NATIONWIDE RETIREMENT SOLUTIONS	Nationwide Ck. for NACO & Roth 457B Payroll 12-15-2021	3,330.00
191413	12/14/2021	SCHLEICHER COUNTY ISD	HS: Eldorado- Early Childhood Teacher Program for December	2,000.00
191416	12/14/2021	Sysco West Texas	HS/EHS: Rio Vista for Children Food & Food Service Supplies	2,043.12
	12/14/2021	Sysco West Texas	HS/EHS: Rio Vista Food for Children & Kitchen Supplies.	2,799.68
	12/14/2021	Sysco West Texas	HS/EHS: Day Food for children and Kitchen Supplies.	2,630.18
	12/14/2021	Sysco West Texas	HS/EHS: Rio Vista for Nutrition & Supply Items.	2,005.21
	12/14/2021	Sysco West Texas	HS/EHS: Day Food for Children & Kitchen Supplies.	2,954.62
191429	12/14/2021	DELL MARKETING L.P.	RS; monitors & docks	3,322.71

CVCOG
Check/Voucher Register
From 12/1/2021 Through 12/31/2021

<u>Document Number</u>	<u>Document Date</u>	<u>Name</u>	<u>Transaction Description</u>	<u>Document Amount</u>
8074	12/14/2021	FF Best Buy	Admin: 50	<u>2,379.94</u>
Report Total				<u>594,466.27</u>

CVCOG
Summary Budget Comparison - DIR-Grant 829, Head Start FY 21-22
From 6/1/2021 Through 12/31/2021

Account Code	Account Title	YTD Budget \$	YTD Actual	YTD Budget \$ Variance	Percent Total Budget Used
829	Grant 829, Head Start FY 21-22				
004	Revenue				
4170	HHS-ACF Head Start ARA 06HE001000-01	846,071.00	158,778.64	(687,292.36)	18.76%
4171	HHS-ACF Head Start 06CH010970-03	6,525,867.00	3,915,849.34	(2,610,017.66)	60.00%
4411	IK Contributions	1,612,061.00	550,413.36	(1,061,647.64)	34.14%
4523	Local Revenue	8,105.34	8,105.34	0.00	100.00%
4711	Sale of Equipment	11,949.79	11,949.79	0.00	100.00%
Total 004	Revenue	9,004,054.13	4,645,096.47	(4,358,957.66)	51.59%
400	Head Start CAN NO 9-G064122				
5110	General Wages	2,270,784.61	1,417,270.50	853,514.11	62.41%
5118	General Overtime Hours	44.53	44.53	0.00	100.00%
5119	Holiday Work Time	84.60	84.60	0.00	100.00%
5150	Vacation Time Allocation	24,331.94	15,081.47	9,250.47	61.98%
5151	Medicare Tax	34,665.00	19,860.64	14,804.36	57.29%
5172	Worker's Comp Insurance	15,717.00	9,596.86	6,120.14	61.06%
5173	SUTA	32,660.00	5,676.89	26,983.11	17.38%
5174	Health Insurance Benefit	638,422.80	359,473.64	278,949.16	56.30%
5175	Dental Insurance Benefit	23,664.09	14,243.63	9,420.46	60.19%
5176	Life Insurance Benefit	18,455.00	10,038.60	8,416.40	54.39%
5177	HSA Insurance Benefit	19,541.05	13,695.35	5,845.70	70.08%
5181	Retirement	279,619.00	163,556.97	116,062.03	58.49%
5199	Indirect Allocation	227,805.06	132,175.90	95,629.16	58.02%
5206	HR Service Center	98,004.00	68,644.88	29,359.12	70.04%
5207	Procurement Service Center	52,873.06	36,245.23	16,627.83	68.55%
5208	Information Technology Service Center	60,276.00	52,538.26	7,737.74	87.16%
5291	Contract Services	64,198.00	26,704.83	37,493.17	41.59%
5293	HS Health & Disab Svc	1,000.00	0.00	1,000.00	0.00%
5294	HS Policy Council	3,000.00	169.21	2,830.79	5.64%
5296	HS Parent Service	4,000.00	202.90	3,797.10	5.07%
5309	Travel-In Region	6,000.00	2,936.78	3,063.22	48.94%
5413	HS Site Rent	120,385.50	110,012.76	10,372.74	91.38%
5433	HS Site Center Utilities	90,339.05	45,335.02	45,004.03	50.18%
5451	Facility Maintenance	34,656.16	20,878.68	13,777.48	60.24%
5453	HS Site Center Bldg Maint	106,995.55	66,241.23	40,754.32	61.91%
5510	Supplies	16,161.34	12,230.78	3,930.56	75.67%
5512	HS Class Room Supplies	53,000.00	14,307.26	38,692.74	26.99%
5514	HS Medical Supplies	3,000.00	779.42	2,220.58	25.98%
5515	HS Disability Supplies	3,000.00	0.00	3,000.00	0.00%
5518	HS Diapers and Wipes	3,000.00	1,577.13	1,422.87	52.57%
5622	Internal Computer/Software	10,198.00	10,198.00	0.00	100.00%

CVCOG
Summary Budget Comparison - DIR-Grant 829, Head Start FY 21-22
From 6/1/2021 Through 12/31/2021

Account Code	Account Title	YTD Budget \$	YTD Actual	YTD Budget \$ Variance	Percent Total Budget Used
829	Grant 829, Head Start FY 21-22				
5632	Copier	27,165.16	14,715.92	12,449.24	54.17%
5711	Insurance	9,778.68	3,824.55	5,954.13	39.11%
5721	Printing	7,000.00	1,429.77	5,570.23	20.42%
5722	Ads & Promotions	3,000.00	497.50	2,502.50	16.58%
5753	Dues and fees	4,780.13	2,003.65	2,776.48	41.91%
5760	HS Site Center Communications	17,475.69	10,229.69	7,246.00	58.53%
5762	Postage/freight	3,000.00	513.93	2,486.07	17.13%
5796	Safety	1,110.00	593.91	516.09	53.50%
Total 400	Head Start CAN NO 9-G064122	4,389,191.00	2,663,610.87	1,725,580.13	60.69%
401	Early Head Start CAN NO 9-G064122				
5110	General Wages	1,169,069.27	696,347.96	472,721.31	59.56%
5118	General Overtime Hours	30.93	30.93	0.00	100.00%
5150	Vacation Time Allocation	5,471.02	3,239.91	2,231.11	59.21%
5151	Medicare Tax	17,828.00	9,724.98	8,103.02	54.54%
5172	Worker's Comp Insurance	8,094.00	4,098.46	3,995.54	50.63%
5173	SUTA	16,287.00	2,443.93	13,843.07	15.00%
5174	Health Insurance Benefit	337,255.00	182,725.54	154,529.46	54.18%
5175	Dental Insurance Benefit	12,519.18	7,213.98	5,305.20	57.62%
5176	Life Insurance Benefit	9,501.00	4,923.46	4,577.54	51.82%
5177	HSA Insurance Benefit	11,200.04	7,156.35	4,043.69	63.89%
5181	Retirement	143,906.00	80,324.56	63,581.44	55.81%
5199	Indirect Allocation	112,145.21	64,927.79	47,217.42	57.89%
5206	HR Service Center	25,789.87	18,648.92	7,140.95	72.31%
5207	Procurement Service Center	14,290.41	9,749.94	4,540.47	68.22%
5208	Information Technology Service Center	21,656.00	14,456.56	7,199.44	66.75%
5291	Contract Services	5,023.51	1.42	5,022.09	0.02%
5293	HS Health & Disab Svc	500.00	0.00	500.00	0.00%
5294	HS Policy Council	49.38	49.38	0.00	100.00%
5296	HS Parent Service	2,224.00	1,761.21	462.79	79.19%
5309	Travel-In Region	1,332.00	909.55	422.45	68.28%
5413	HS Site Rent	35,707.24	34,587.24	1,120.00	96.86%
5433	HS Site Center Utilities	26,414.00	13,731.71	12,682.29	51.98%
5451	Facility Maintenance	7,569.27	5,219.67	2,349.60	68.95%
5453	HS Site Center Bldg Maint	21,286.00	17,130.90	4,155.10	80.47%
5510	Supplies	5,087.00	4,544.91	542.09	89.34%
5512	HS Class Room Supplies	14,049.62	6,396.30	7,653.32	45.52%
5514	HS Medical Supplies	844.00	204.00	640.00	24.17%
5515	HS Disability Supplies	844.00	0.00	844.00	0.00%
5518	HS Diapers and Wipes	5,000.00	2,395.16	2,604.84	47.90%

CVCOG
Summary Budget Comparison - DIR-Grant 829, Head Start FY 21-22
From 6/1/2021 Through 12/31/2021

Account Code	Account Title	YTD Budget \$	YTD Actual	YTD Budget \$ Variance	Percent Total Budget Used
829	Grant 829, Head Start FY 21-22				
5622	Internal Computer/Software	1,689.50	1,689.50	0.00	100.00%
5632	Copier	7,186.55	3,913.71	3,272.84	54.45%
5711	Insurance	1,467.00	605.18	861.82	41.25%
5721	Printing	2,887.00	623.30	2,263.70	21.58%
5722	Ads & Promotions	1,500.00	0.00	1,500.00	0.00%
5753	Dues and fees	825.00	311.55	513.45	37.76%
5760	HS Site Center Communications	3,520.00	2,127.87	1,392.13	60.45%
5762	Postage/freight	611.00	30.84	580.16	5.04%
5796	Safety	<u>335.00</u>	<u>145.24</u>	<u>189.76</u>	<u>43.35%</u>
Total 401	Early Head Start CAN NO 9-G064122	2,050,994.00	1,202,391.91	848,602.09	58.62%
402	Head Start T&TA CAN NO 9-G064120				
5308	Head Start T & T A	<u>56,824.00</u>	<u>43,456.41</u>	<u>13,367.59</u>	<u>76.47%</u>
Total 402	Head Start T&TA CAN NO 9-G064120	56,824.00	43,456.41	13,367.59	76.47%
403	Early Head Start T&TA CAN NO 9-G064121				
5308	Head Start T & T A	<u>28,858.00</u>	<u>19,319.94</u>	<u>9,538.06</u>	<u>66.94%</u>
Total 403	Early Head Start T&TA CAN NO 9-G064121	28,858.00	19,319.94	9,538.06	66.95%
404	Head Start COVID CAN 9-G064122				
5174	Health Insurance Benefit	202,810.48	13,451.42	189,359.06	6.63%
5199	Indirect Allocation	15,977.62	832.62	15,145.00	5.21%
5453	HS Site Center Bldg Maint	6,888.00	6,099.22	788.78	88.54%
5510	Supplies	75,797.40	763.20	75,034.20	1.00%
5512	HS Class Room Supplies	23,806.00	1,618.72	22,187.28	6.79%
5622	Internal Computer/Software	140,616.50	107,845.36	32,771.14	76.69%
5625	Capital-Replace Van	49,470.00	0.00	49,470.00	0.00%
5734	HS Capital Playground	<u>149,674.00</u>	<u>1,826.87</u>	<u>147,847.13</u>	<u>1.22%</u>
Total 404	Head Start COVID CAN 9-G064122	665,040.00	132,437.41	532,602.59	19.91%
405	Early Head Start COVID CAN 9-G064122				
5174	Health Insurance Benefit	46,900.00	7,369.45	39,530.55	15.71%
5199	Indirect Allocation	3,100.00	456.16	2,643.84	14.71%
5510	Supplies	40,812.00	350.81	40,461.19	0.85%
5512	HS Class Room Supplies	<u>4,108.00</u>	<u>185.04</u>	<u>3,922.96</u>	<u>4.50%</u>
Total 405	Early Head Start COVID CAN 9-G064122	94,920.00	8,361.46	86,558.54	8.81%
406	Early Head Start Conversion COVID CAN 9-G064122				
5453	HS Site Center Bldg Maint	26,500.00	9,842.16	16,657.84	37.14%
5510	Supplies	6,095.00	1,758.88	4,336.12	28.85%

CVCOG
 Summary Budget Comparison - DIR-Grant 829, Head Start FY 21-22
 From 6/1/2021 Through 12/31/2021

Account Code	Account Title	YTD Budget \$	YTD Actual	YTD Budget \$ Variance	Percent Total Budget Used
829	Grant 829, Head Start FY 21-22				
5512	HS Class Room Supplies	26,250.00	3,175.91	23,074.09	12.09%
5518	HS Diapers and Wipes	2,500.00	0.00	2,500.00	0.00%
5622	Internal Computer/Software	4,766.00	2,248.44	2,517.56	47.17%
5734	HS Capital Playground	<u>20,000.00</u>	<u>954.38</u>	<u>19,045.62</u>	<u>4.77%</u>
Total 406	Early Head Start Conversion COVID CAN 9-G064122	86,111.00	17,979.77	68,131.23	20.88%
409	Head Start InKind				
6791	InKind Other	<u>1,612,061.00</u>	<u>550,413.36</u>	<u>1,061,647.64</u>	<u>34.14%</u>
Total 409	Head Start InKind	1,612,061.00	550,413.36	1,061,647.64	34.14%
997	Non Project				
5512	HS Class Room Supplies	8,105.34	7,125.34	980.00	87.90%
5625	Capital-Replace Van	<u>11,949.79</u>	<u>0.00</u>	<u>11,949.79</u>	<u>0.00%</u>
Total 997	Non Project	<u>20,055.13</u>	<u>7,125.34</u>	<u>12,929.79</u>	<u>35.53%</u>
	Total Expenditures	<u>9,004,054.13</u>	<u>4,645,096.47</u>	<u>4,358,957.66</u>	<u>51.59%</u>
	Total Revenue over Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>

CVCOG
 Summary Budget Comparison - DIR-Grant 829, Head Start FY 21-22
 From 6/1/2021 Through 12/31/2021

Account Code	Account Title	YTD Budget \$	YTD Actual	YTD Budget \$ Variance	Percent Total Budget Used
829	Grant 829, Head Start FY 21-22				
	Head Start (Project 400, 402)	4,446,015.00	2,707,067.28	1,738,947.72	60.89%
	Early Head Start (Project 401, 403)	2,079,852.00	1,221,711.85	858,140.15	58.74%
	Head Start COVID (Project 404)	665,040.00	132,437.41	532,602.59	19.91%
	Early Head Start COVID (Project 405, 406)	181,031.00	26,341.23	154,689.77	14.55%
	Total Federal	<u>7,371,938.00</u>	<u>4,087,557.77</u>	<u>3,284,380.23</u>	<u>55.45%</u>
	Total Non-Federal, includes Local Funds	<u>1,632,116.13</u>	<u>557,538.70</u>	<u>1,074,577.43</u>	<u>34.16%</u>
	Grand Total HHS Head Start Expenditures	9,004,054.13	4,645,096.47	4,358,957.66	51.59%
	CVCOG Head Start Admin	355,609.47			
	CVCOG Administrative Indirect	198,392.47			
	Total Non-Federal Admin	<u>0.00</u>			
	Total Administrative	<u>554,001.94</u>			
	Head Start Budget, less COVID budget	8,157,983.13			
	Administrative Percentage of Approved Budget	6.79%			
	Note: Administrative Maximum Percentage is 15%				
	Non-Federal Percentage of Federal	20.00%	13.64%		

CVCOG
 Summary Budget Comparison - DIR-Grant H02, Head Start Nutrition 21-22
 From 10/1/2021 Through 12/31/2021

Account Code	Account Title	YTD Budget \$	YTD Actual	YTD Budget \$ Variance	Percent Total Budget Used
H02	Grant H02, Head Start Nutrition FY 21-22				
004	Revenue				
4203	CACFP Prior Year CFDA 10.558	0.00	6,345.22	6,345.22	100.00%
4221	CACFP Nutrition CFDA 10.558	<u>745,918.29</u>	<u>141,204.67</u>	<u>(604,713.62)</u>	<u>18.93%</u>
Total 004	Revenue	<u>745,918.29</u>	<u>147,549.89</u>	<u>(598,368.40)</u>	<u>19.78%</u>
407	Head Start Nutrition				
5110	General Wages	20,770.00	0.00	20,770.00	0.00%
5151	Medicare Tax	301.00	0.00	301.00	0.00%
5172	Worker's Comp Insurance	518.00	0.00	518.00	0.00%
5173	SUTA	252.00	0.00	252.00	0.00%
5174	Health Insurance Benefit	10,728.00	0.00	10,728.00	0.00%
5175	Dental Insurance Benefit	371.00	0.00	371.00	0.00%
5176	Life Insurance Benefit	165.00	0.00	165.00	0.00%
5181	Retirement	2,462.00	0.00	2,462.00	0.00%
5199	Indirect Allocation	4,551.56	0.00	4,551.56	0.00%
5295	HS Nutrition Service	642,599.73	89,188.73	553,411.00	13.87%
5510	Supplies	28,000.00	0.00	28,000.00	0.00%
5513	HS Food Serv Sup	35,000.00	14,051.58	20,948.42	40.14%
5753	Dues and fees	<u>200.00</u>	<u>0.00</u>	<u>200.00</u>	<u>0.00%</u>
Total 407	Head Start Nutrition	<u>(745,918.29)</u>	<u>(103,240.31)</u>	<u>642,677.98</u>	<u>13.84%</u>
	Total Revenue over Expenditures	<u>0.00</u>	<u>44,309.58</u>	<u>44,309.58</u>	<u>100.00%</u>

Head Start Credit Card/Open Account Summary Transactions (Detail Attached)
December 2021

Head Start:

Ben E Keith Transactions: \$0.00

Citibank P-Card Transactions: \$7,396.58

Dean's Dairy Corporate Transactions: \$3,047.46

First Financial Credit Card Transactions: \$3,809.18

Gandy's Dairies Transactions: \$0.00

Mayfield Paper Transactions: \$0.00

Sam's Card Transactions: \$0.00

Sysco Food Services: \$18,852.95

West Texas Fire Extinguisher Transactions: \$1,779.57

CVCOG
Vendor Activity - Head Start Citibank P-Card
829 - Grant 829, Head Start FY 21-22
From 12/1/2021 Through 12/31/2021

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5433	HS Site Center Utilities	11/30/2021	0691-001084112	HS: Rio Vista - Trash Services 12/01/21-12/31/21. JR CC	550.88
5433	HS Site Center Utilities	11/30/2021	0691-001084514	HS: Day - Trash Services 12/01/21-12/31/21. JR CC	550.88
5433	HS Site Center Utilities	12/2/2021	179684 11-21	HS/EHS: Rio Vista Water Services 11/02/21 - 12/02/21	438.42
5433	HS Site Center Utilities	12/10/2021	030301257502 11-21	HS: Eden for Gas services 11/03/21 - 12/01/21	97.50
5433	HS Site Center Utilities	12/10/2021	030601017002 11-21	HS/EHS: Menard for Gas Service 11/02/21 - 12/02/21	49.95
5433	HS Site Center Utilities	12/13/2021	180106 11-21	HS/EHS: Day for Water Service 11/08/21 - 12/08/21	152.28
5510	Supplies	10/6/2021	244846	HS BS: glvs,dsnfcnt, fcl tssue,wps,tp,p.twl,liners	230.30
5510	Supplies	10/12/2021	244178-01	HS Ozona: dish soap and 5oz paper cups	12.09
5510	Supplies	10/15/2021	244846-01	HS BS: 33x39 liners	4.49
5510	Supplies	10/15/2021	466630-0	HS BS: fasteners, and folders	225.08
5510	Supplies	10/27/2021	246123	HS RV: mop head and handle	64.30
5510	Supplies	11/17/2021	247440	HS/EHS RV: p.twls,wps,tp,cps,glvs,lnr, sprtn, dsnfctng wps,	1,184.08
5510	Supplies	11/22/2021	247255	HS Ozona: p.cps, p.twls, mp,wps,dsnfcnt, clr, glvs,sntzr	305.49
5512	HS Class Room Supplies	10/6/2021	244846	HS BS: glvs,dsnfcnt, fcl tssue,wps,tp,p.twl,liners	84.69
5512	HS Class Room Supplies	10/12/2021	244178-01	HS Ozona: dish soap and 5oz paper cups	129.15
5512	HS Class Room Supplies	10/15/2021	244846-01	HS BS: 33x39 liners	4.49
5512	HS Class Room Supplies	11/17/2021	247440	HS/EHS RV: p.twls,wps,tp,cps,glvs,lnr, sprtn, dsnfctng wps,	182.58
5512	HS Class Room Supplies	11/22/2021	247255	HS Ozona: p.cps, p.twls, mp,wps,dsnfcnt, clr, glvs,sntzr	129.15
5512	HS Class Room Supplies	12/7/2021	Q-188391	EHS Menard: Gold online assessment portfolios	118.32

CVCOG
Vendor Activity - Head Start Citibank P-Card
829 - Grant 829, Head Start FY 21-22
From 12/1/2021 Through 12/31/2021

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses	
5512	HS Class Room Supplies	12/8/2021	6132101-865104	EHS RV: microwave oven	64.84	
5760	HS Site Center Communications	11/16/2021	41065156	HS/EHS: Rural Internet services for 11/16/21 - 12/15/21	159.80	
5760	HS Site Center Communications	11/30/2021	07710102810016 12-21	HS: BS for Internet & Phone Services 12/01/21-12/31/21	183.67	
5760	HS Site Center Communications	11/30/2021	07710150887017 12-21	HS/EHS: Rio Vista for Internet Service 12/01/21 - 12/31/21	159.25	
5760	HS Site Center Communications	12/7/2021	07710150890010 12-21	HS/EHS: Day for Phone Service 11/25/21 - 12/24/21	222.24	
5760	HS Site Center Communications	12/8/2021	0708195 12-21	HS/EHS: Rural Phone Services 12/8/21 - 01/07/21	608.27	
5760	HS Site Center Communications	12/15/2021	07710150503019 12-21	HS/EHS: RV for Internet Services 12/15/21-01/14/21	171.63	
5760	HS Site Center Communications	12/15/2021	07710150504017 12-21	HS: BS for Internet Services 12/15/21-01/14/22	192.90	
5760	HS Site Center Communications	12/15/2021	07710150505015 12-21	HS/EHS: Day for Internet Service 12/15/21 - 01/14/22	218.62	
					6,495.34	Transaction Total
Total 829 - Grant 829, Head Start FY 21-22					6,495.34	

CVCOG
Vendor Activity - Head Start Citibank P-Card
H02 - Grant H02, Head Start Nutrition FY 21-22
From 12/1/2021 Through 12/31/2021

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5295	HS Nutrition Service	11/12/2021	HEB14076168993	HS/EHS: Day for Plain Oat Milk for Children	19.32
5295	HS Nutrition Service	12/3/2021	HEB14205970947	HS Day: PediaSure Nutrition Shakes	49.40
5513	HS Food Serv Sup	10/6/2021	244846	HS BS: glvs,dsnfctnt,fcl tssue,wps,tp,p.twl,liners	161.52
5513	HS Food Serv Sup	10/15/2021	244428-01	HS/EHS RV: 40x48 liners	84.42
5513	HS Food Serv Sup	10/15/2021	244846-01	HS BS: 33x39 liners	4.48
5513	HS Food Serv Sup	10/19/2021	243277-02	HS BS: foam bowls	51.34
5513	HS Food Serv Sup	11/17/2021	247440	HS/EHS RV: p.twls,wps,tp,cps,glvs,lnr, sprtn, dsnfctng wps,	523.03
5513	HS Food Serv Sup	11/22/2021	247255	HS Ozona: p.cps, p.twls, mp,wps,dsnfctnt, clr, glvs,sntzr	7.73
Total H02 - Grant H02, Head Start Nutrition FY 21-22					901.24
Report Opening/Current Balance					
Report Transaction Totals					7,396.58
Report Current Balances					

CVCOG

Vendor Activity - Head Start Dean's Dairy Corporate
H01 - Grant H01, Head Start CACFP COVID-19
From 12/1/2021 Through 12/31/2021

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>	
5295	HS Nutrition Service	12/13/2021	650624338	HS Eden: 1% milk	30.24	
5295	HS Nutrition Service	12/14/2021	650624355	HS Eden: 1% milk	30.24	
5295	HS Nutrition Service	12/15/2021	650624399	HS Ozona: 1% milk	25.20	
5295	HS Nutrition Service	12/15/2021	650624411	HS: Menard for (14) 1% milk.	35.28	
5295	HS Nutrition Service	12/29/2021	650624658	HS: Menard for (16) 1% milk.	40.32	
5295	HS Nutrition Service	12/30/2021	650624683	HS Eden: 1% milk	30.24	
5295	HS Nutrition Service	12/30/2021	650624692	HS: Eden for (25) 1% milk.	63.00	
					<u>254.52</u>	Transaction Total
				Total H01 - Grant H01, Head Start CACFP COVID-19	254.52	

CVCOG

Vendor Activity - Head Start Dean's Dairy Corporate
H02 - Grant H02, Head Start Nutrition FY 21-22
From 12/1/2021 Through 12/31/2021

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5295	HS Nutrition Service	12/1/2021	650624023	HS Ozona: 1% milk	60.48
5295	HS Nutrition Service	12/1/2021	650624035	HS Menard: 1% milk	60.48
5295	HS Nutrition Service	12/1/2021	652034806	HS/EHS Rio Vista: whole, 1%, and lactose free milk	362.99
5295	HS Nutrition Service	12/2/2021	652431786	HS/EHS Day: whole and 1% milk	441.90
5295	HS Nutrition Service	12/6/2021	650624147	HS Eldorado: 1% milk	30.24
5295	HS Nutrition Service	12/6/2021	652431885	HS BS: 1% and lact free milk	308.27
5295	HS Nutrition Service	12/6/2021	652431888	HS BS: 1% milk	44.19
5295	HS Nutrition Service	12/7/2021	650624178	HS Eden: 1% milk	37.80
5295	HS Nutrition Service	12/8/2021	650624218	HS Ozona: 1% milk	60.48
5295	HS Nutrition Service	12/8/2021	650624231	HS/EHS Menard: 1% milk & whole milk	103.21
5295	HS Nutrition Service	12/8/2021	652034991	HS/EHS RV: whole, 1% and lact free milk	379.13
5295	HS Nutrition Service	12/9/2021	652432043	HS/EHS Day: Whole, 1%, and lactose free milk	462.93
5295	HS Nutrition Service	12/13/2021	652432133	HS Blackshear: 1% milk and Lactose Free Milk	241.98
5295	HS Nutrition Service	12/15/2021	652035158	HS/EHS RV: 1% milk	198.86
				Total H02 - Grant H02, Head Start Nutrition FY 21-22	2,792.94
Report Opening/Current Balance					
Report Transaction Totals					3,047.46
Report Current Balances					

CVCOG
Vendor Activity - Head Start First Financial Credit Card
829 - Grant 829, Head Start FY 21-22
From 12/1/2021 Through 12/31/2021

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5296	HS Parent Service	12/2/2021	381336753169156	EHS Menard: Cookies, Brownies, and Juice for Meeting	37.60
5308	Head Start T & T A	12/3/2021	513385	HS Rio Vista: CDA Renewal for HS Employee	125.00
5309	Travel-In Region	12/2/2021	600045636918	EHS: Car rental to visit Early Head Start center in Menard	267.00
5309	Travel-In Region	12/2/2021	9017633	EHS Menard: Fuel for rental car	33.85
5309	Travel-In Region	12/6/2021	516064	HS/EHS Menard: Fuel for trip to Menard	20.07
5309	Travel-In Region	12/7/2021	600045702124	HS Menard: Car rental	89.00
5510	Supplies	12/1/2021	381335616303427	HS/EHS Admin, RV, Menard: swpr,bckpck,clck,bbs,tp, spnnr, tns	14.40
5510	Supplies	12/1/2021	611020	HS/EHS: All Center for Facemask and Ziploc Bags	17.78
5510	Supplies	12/9/2021	9872181-9749026	HS Ozona: HP 61 Black/Tri-color Ink	146.22
5512	HS Class Room Supplies	12/1/2021	011040	EHS RV & MN: Cleaning Supplies, Food Items Supplies, & Toys	538.12
5512	HS Class Room Supplies	12/1/2021	381335616303427	HS/EHS Admin, RV, Menard: swpr,bckpck,clck,bbs,tp, spnnr, tns	945.29
5512	HS Class Room Supplies	12/1/2021	611020	HS/EHS: All Center for Facemask and Ziploc Bags	418.80
5512	HS Class Room Supplies	12/2/2021	802013	HS/EHS: All Center for Facemask, Diapers, and Wipes for Baby	111.68
5518	HS Diapers and Wipes	12/2/2021	802013	HS/EHS: All Center for Facemask, Diapers, and Wipes for Baby	230.86
5734	HS Capital Playground	12/2/2021	13882	EHS: Menard for play sand for kids	24.40
5753	Dues and fees	12/3/2021	549735054	HS: Christoval TX HHSC Child Care Licensing Fee	4.35
5753	Dues and fees	12/3/2021	549739450	HS: Blackshear TX HHSC Child Care Licensing Fee	18.66
5753	Dues and fees	12/3/2021	549739926	HS: Eden TX HHSC Child Care Licensing Fee	8.44
5753	Dues and fees	12/3/2021	549740262	HS/EHS: Menard TX HHSC Child Care Licensing Fee	8.44

CVCOG
 Vendor Activity - Head Start First Financial Credit Card
 829 - Grant 829, Head Start FY 21-22
 From 12/1/2021 Through 12/31/2021

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses	
5753	Dues and fees	12/3/2021	549743608	HS/EHS: Day TX HHSC Child Care Licensing Fee	12.53	
5753	Dues and fees	12/3/2021	549744004	HS: Eldorado TX HHSC Child Care Licensing Fee	6.39	
5753	Dues and fees	12/3/2021	549744400	HS/EHS: Rio Vista TX HHSC Child Care Licensing Fee	16.62	
5753	Dues and fees	12/3/2021	549800574	EHS: Menard TX HHSC Child Care Licensing Fee	8.44	
5796	Safety	12/1/2021	405CW0002192826	HS: Tom Green Background Check AH	3.32	
5796	Safety	12/10/2021	405CW0002198181	HS Eden: Background Check for EJ	3.32	
					<u>3,110.58</u>	Transaction Total
				Total 829 - Grant 829, Head Start FY 21-22	3,110.58	

CVCOG

Vendor Activity - Head Start First Financial Credit Card

H01 - Grant H01, Head Start CACFP COVID-19

From 12/1/2021 Through 12/31/2021

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5513	HS Food Serv Sup	12/13/2021	013101	HS BS: bowls and plates	<u>390.09</u>
				Total H01 - Grant H01, Head Start CACFP COVID-19	390.09

CVCOG
 Vendor Activity - Head Start First Financial Credit Card
 H02 - Grant H02, Head Start Nutrition FY 21-22
 From 12/1/2021 Through 12/31/2021

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5295	HS Nutrition Service	12/2/2021	301336743773650	HS Christoval: Food for Children	126.96
5295	HS Nutrition Service	12/2/2021	381336665944737	HS Eden: Water Bottles	13.76
5295	HS Nutrition Service	12/7/2021	707095	HS Blackshear: Plain Soy Milk	8.97
5513	HS Food Serv Sup	12/2/2021	0418509-1073016	HS Eden: quesadilla maker	32.99
5513	HS Food Serv Sup	12/8/2021	2778924-4366631	HS Ozona: plastic cups 8oz	29.49
5513	HS Food Serv Sup	12/8/2021	3936195-4962640	HS BS: serving tongs, ice scoop	96.34
Total H02 - Grant H02, Head Start Nutrition FY 21-22					308.51
Report Opening/Current Balance					
Report Transaction Totals					3,809.18
Report Current Balances					

CVCOG
Vendor Activity - Head Start Sysco
H02 - Grant H02, Head Start Nutrition FY 21-22
From 12/1/2021 Through 12/31/2021

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses
5295	HS Nutrition Service	12/1/2021	278206573	HS/EHS: Rio Vista Food for children and Kitchen Supplies.	2,206.91
5295	HS Nutrition Service	12/1/2021	278206576	HS: Blackshear Food for Children and Kitchen Supplies.	1,242.25
5295	HS Nutrition Service	12/1/2021	278206626	HS/EHS: Menard Food for Children and Kitchen Supplies.	1,257.29
5295	HS Nutrition Service	12/2/2021	278207349	HS: Eldorado for Children Food	310.06
5295	HS Nutrition Service	12/2/2021	278207374	HS/EHS: Day Food for Children and Kitchen Supplies.	2,497.50
5295	HS Nutrition Service	12/8/2021	278211167	HS/EHS: Rio Vista Food for Children and Kitchen Supplies.	2,029.87
5295	HS Nutrition Service	12/8/2021	278211170	HS: Blackshear Food for Children and Kitchen Supplies.	1,700.49
5295	HS Nutrition Service	12/8/2021	278211171	HS/ Blackshear Food for Children and Kitchen Supplies.	52.86
5295	HS Nutrition Service	12/9/2021	278211922	HS: Eldorado Food for Children and Kitchen Supplies.	387.36
5295	HS Nutrition Service	12/9/2021	278211949	HS/EHS: Day Food for Children and Kitchen Supplies.	3,265.50
5295	HS Nutrition Service	12/14/2021	278214924	HS/EHS: Day Drop-ship Food for Children.	78.90
5295	HS Nutrition Service	12/14/2021	278214926	HS/EHS: Day Drop-Ship Food for Children.	88.92
5295	HS Nutrition Service	12/15/2021	278215727	HS/EHS: Rio Vista Food for Children and Kitchen Supplies.	1,561.81
5513	HS Food Serv Sup	12/1/2021	278206573	HS/EHS: Rio Vista Food for children and Kitchen Supplies.	297.65
5513	HS Food Serv Sup	12/1/2021	278206576	HS: Blackshear Food for Children and Kitchen Supplies.	75.72
5513	HS Food Serv Sup	12/1/2021	278206626	HS/EHS: Menard Food for Children and Kitchen Supplies.	78.47
5513	HS Food Serv Sup	12/2/2021	278207374	HS/EHS: Day Food for Children and Kitchen Supplies.	671.72
5513	HS Food Serv Sup	12/6/2021	278209768	HS/EHS: Day for Kitchen Supplies. Drop-ship	43.24

CVCOG
 Vendor Activity - Head Start Sysco
 H02 - Grant H02, Head Start Nutrition FY 21-22
 From 12/1/2021 Through 12/31/2021

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses	
5513	HS Food Serv Sup	12/8/2021	278211167	HS/EHS: Rio Vista Food for Children and Kitchen Supplies.	186.37	
5513	HS Food Serv Sup	12/8/2021	278211170	HS: Blackshear Food for Children and Kitchen Supplies.	75.75	
5513	HS Food Serv Sup	12/8/2021	278211171	HS/ Blackshear Food for Children and Kitchen Supplies.	44.95	
5513	HS Food Serv Sup	12/9/2021	278211922	HS: Eldorado Food for Children and Kitchen Supplies.	33.78	
5513	HS Food Serv Sup	12/9/2021	278211949	HS/EHS: Day Food for Children and Kitchen Supplies.	352.04	
5513	HS Food Serv Sup	12/10/2021	278212562	HS/EHS: Day Drop-Ship Supply Office.	19.28	
5513	HS Food Serv Sup	12/14/2021	278214804	HS/EHS: Day Drop-Ship for kitchen supplies. Not on Contract.	28.23	
5513	HS Food Serv Sup	12/15/2021	278215727	HS/EHS: Rio Vista Food for Children and Kitchen Supplies.	163.53	
5513	HS Food Serv Sup	12/15/2021	278216217	HS/EHS: Day Drop-Ship for kitchen Supplies.	102.50	
					18,852.95	Transaction Total
					18,852.95	
Report Opening/Current Balance						
Report Transaction Totals					18,852.95	
Report Current Balances						

CVCOG
Vendor Activity - Head Start West Texas Fire Extinguisher
829 - Grant 829, Head Start FY 21-22
From 12/1/2021 Through 12/31/2021

Line Item Code	Line Item Title	Document Date	Document Number	Document Description	Expenses	
5453	HS Site Center Bldg Maint	11/16/2021	21-257333cm	EHS Day: Credit on faucet leaking repair	(207.03)	
5510	Supplies	11/29/2021	247947	HS/EHS RV: credit for return- Spartan Lite'n Foamy	(5.16)	
5510	Supplies	12/1/2021	248018	HS: Blackshear for supplies	185.06	
5510	Supplies	12/3/2021	247440-01	HS/EHS: Rio Vista for 40x48 Trash Can Liners	42.21	
5510	Supplies	12/6/2021	248313	HS/EHS RV: facial tissue	55.10	
5510	Supplies	12/7/2021	248396	HS: Menard for Large and Medium disposable gloves.	179.52	
5510	Supplies	12/7/2021	248401	EHS: Day for Dust Pan, Towels, Gloves, Cleaners & Mop Heads	270.51	
5510	Supplies	12/13/2021	247440-02	HS/EHS: Rio Vista for 5oz Cups and 40x48 Trash Can Liners	56.28	
5510	Supplies	12/14/2021	248147	HS Christoval: multi-fold paper towels and 40x48 liners	212.60	
5512	HS Class Room Supplies	9/8/2021	243294	HS Junction: Credit on Toilet Paper	(59.88)	
5512	HS Class Room Supplies	12/1/2021	248018	HS: Blackshear for supplies	117.83	
5512	HS Class Room Supplies	12/2/2021	248239	HS/EHS Day: vinyl gloves	258.94	
5512	HS Class Room Supplies	12/6/2021	248313	HS/EHS RV: facial tissue	55.10	
5512	HS Class Room Supplies	12/7/2021	248018-01	HS: Blackshear for Hand Soap	14.20	
5512	HS Class Room Supplies	12/8/2021	248239-01	HS/EHS: Day for Disposable Gloves	235.40	
					1,410.68	Transaction Total
Total 829 - Grant 829, Head Start FY 21-22					1,410.68	

CVCOG

Vendor Activity - Head Start West Texas Fire Extinguisher
H02 - Grant H02, Head Start Nutrition FY 21-22
From 12/1/2021 Through 12/31/2021

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5513	HS Food Serv Sup	12/1/2021	248018	HS: Blackshear for supplies	117.83
5513	HS Food Serv Sup	12/3/2021	247440-01	HS/EHS: Rio Vista for 40x48 Trash Can Liners	42.21
5513	HS Food Serv Sup	12/7/2021	248018-01	HS: Blackshear for Hand Soap	14.20
5513	HS Food Serv Sup	12/9/2021	248553	HS/EHS RV: dish soap	7.96
5513	HS Food Serv Sup	12/10/2021	248612	HS/EHS: Rio Vista for 5oz Styrofoam Bowls	98.14
5513	HS Food Serv Sup	12/13/2021	247440-02	HS/EHS: Rio Vista for 5oz Cups and 40x48 Trash Can Liners	56.28
5513	HS Food Serv Sup	12/15/2021	247440-03	HS/EHS RV: 5 oz cups	32.27
				Total H02 - Grant H02, Head Start Nutrition FY 21-22	368.89
Report Opening/Current Balance					
Report Transaction Totals					1,779.57
Report Current Balances					



CONCHO VALLEY
COUNCIL OF GOVERNMENTS
5430 Link Road • San Angelo, TX 76904

The Concho Valley Council of Governments Policy Council and Executive board approves the:

CVCOG 22-23 Head Start Renewal Grant for a Total Funding Request of **\$6,525,867**

Program Operations:

Head Start **\$4,389,191**

Early Head Start **\$2,050,994**

Training and Technical Assistance:

Head Start **\$56, 824**

Early Head Start **\$28,858.**

Federal Funded Enrollment:

Head Start **411**

Early Head Start **128**

Policy Council Chairman

Date

Executive Board Chairman

Date

Memo

To: Executive Committee

From: Carol Raymond, Director of Head Start

Date: 02/16/2022

Re: Approval of Purchase over \$25,000.

Agenda Item 10 – Approval for Head Start to purchase turf for Day and Rio Vista Head Start Centers in an amount not to exceed \$60,000.

Approved at the Executive Committee Meeting on February 16, 2022.

Chairman, Judge Hal Spain

Vice-chairman, Judge Jim O'Bryan



CONCHO VALLEY

COUNCIL OF GOVERNMENTS

Head Start and Early Head Start Program

Community Assessment Update

2021 -2022

Approved by Policy Council: _____

Date

Approved by Executive Board: _____

Date

Community Assessment Update 2021-2022

State of the Grantee

Concho Valley Council of Government (CVCOG) is a voluntary organization of local governments to foster a cooperative effort in resolving problems, policies, and plans that are common and regional. CVCOG has been operating since 1967 (Chapter 391, Local Government Code). The CVCOG is one of 24 regional councils in Texas. CVCOG is comprised of ten programs which include Head Start & Early Head Start, Area Agency on Aging, Foster Grandparents Program, Senior Companion Program, 2-1-1 Texas, Criminal Justice Division, Homeland Security, Regional 9-1-1, Concho Valley Economic Development District, Solid Waste and Concho Valley Transit District.

CVCOG provides Head Start/ Early Head Start services in five counties:

- San Angelo (Tom Green County), Christoval (Tom Green County), Eden (Concho County), Eldorado (Schleicher County), Menard (Menard County) and Ozona (Crockett County).
 - Head Start funded enrollment- 411 children
 - Early Head Start funded enrollment- 120 children and 8 Pregnant Women

Head Start provides comprehensive services in a center-based option aligned with the local education school calendar in each county August through May. Head Start hours of operation are 7:45am-1:45pm. Early Head Start provides comprehensive services in a center-based option August through July. Early Head Start hours of operation are 7:45-2:45pm.

Disability

The CVCOG Head Start and Early Head Start has been requesting waivers for not meeting the 10% enrollment requirements as specified in ACF-PI-HS-09-04. CVCOG does not deny enrollment opportunities to children based on a disability or chronic health condition or its severity. Recruitment material includes a statement that we serve children with disabilities regardless of the severity. Recruitment efforts include posting and distributing flyers and brochures throughout the community, as well as distributing brochures to our MOU partners. Active recruitment takes place year-round.

The chart below outlines the number of children with a disability in our service area. Data is from the Independent School District surveys completed in January of 2022. At the time the communities showed serving 519 children with a diagnosed disability; which is 10.4 % of enrollment.

ISD	Grade	Enrolled	Number of Disabilities	Percentage
Christoval ISD	Pre-K-3 rd	169	18	10.6%
Crockett County CCSD	Pre-K-3 rd	230	14	6%
Eden CISD	Kinder-3 rd	58	5	8.6%
Menard ISD	Pre-K -3 rd	96	16	16.6%
San Angelo ISD	Pre-Kr-3 rd	4282	447	11%
Schleicher ISD	Pre-K-3 rd	152	19	12.5%

The chart below outlines children in our service area and that are age eligible for Head Start. At the time communities showed serving 13 children with diagnosed disability; which is 3.7% of Pre-K enrollment.

ISD	Grade	Enrolled	Number of Disabilities	Percentage
Christoval ISD	Pre-K	20	0	0
Crockett County CCSD	Pre-K	25	2	8%
Menard ISD	Pre-K	17	2	11.7%
Schleicher ISD	Pre-K	16	1	6%
San Angelo ISD	Pre-K	271	8	3%

Community Resources and Strengths

Other Child Care Program Serving Young Children Pre-Kindergarten

According to School District Surveys completed in January of 2022 most of the Pre-K programs have had slight decrease in numbers with enrollment with the exception of San Angelo. San Angelo saw an increase of 51 students from the previous year. CVCOG Head Start Program tends to struggle with Pre-K being a competing program and offering a full day program for families.

County	2019 Enrollment	2020 Enrollment	2021 Enrollment	Hours of Operation
Christoval (Tom Green)	N/A	14		1:45pm-3:00pm
Concho (Eden)	N/A	N/A	N/A	N/A
Schleicher (Eldorado)	19	32	16	7:50am-3-50pm
Menard (Menard)	16	21	17	7:50am-2:25pm
Crockett (Ozona)	49	31	25	7:45am-3:15pm
Tom Green (San Angelo)	285	220	271	7:45am-3:00pm

Observation and Recommendation Strategic Plan for CVOCG

Goal 1: Pre-K Enrollment and Head Start Enrollment

Objective 1: Collaborate with Local Education System.

Evaluation Data Source(s) 2: Meeting Notes

Summative Evaluation 2:

Strategy Description	Monitor	Strategy's Expected Result/Impact	Formative Reviews	
			Fall	Spring
<ul style="list-style-type: none"> Meet with Superintendents to consider dual enrollment. 	Head Start Director and Management Staff	To have shared enrollment slots.	Achieved this in Christoval	Ongoing attempts in Eden.
<ul style="list-style-type: none"> Share the cost of a certified Teacher. 	Head Start Director	Classrooms would have a certified Teacher.	Fringe costs are covered by ISDs where we have MOUs	Fringe costs are covered by ISDs where we have MOUs

Update: CVCOG Head Start and Christoval ISD created an MOU to have shared enrollment slots for the enrolled children. The Head Start students attend the program from 7:45am – 1:45pm. At 1:45pm the 4-year-olds who are eligible for Pre-K move over to the district and stay until 3:00pm. Eden will be opening Pre-K in their school district for the 2022-2023 school year. The Head Start Director, Assistant Director and ERSEA manager met with the Eden Elementary Principal and Superintendent in October of 2021 regarding a partnership for dual enrollment. At this time Eden is not interested in partnering with Head Start for the upcoming school year.

Goal 2: Decrease Head Start Teacher Turnover

Objective 1: Increase Teacher salary.

Evaluation Data Source(s) 1: Meeting Notes and Funding Guidance

Summative Evaluation 1:

Strategy Description	Monitor	Strategy's Expected Result/Impact	Formative Reviews	
			Fall	Spring
<ul style="list-style-type: none"> Apply for COLA when available. 	Head Start Director	The COLA will permanently increase the Teacher's hourly rate.	All Head Start staff received a 1.22% COLA in June of 2021 and an additional .78% COLA awarded by the CVCOG Board in October 2022.	Ongoing

Update: All Head Start and Early Head Start staff received a COLA in June 2021 and October 2021. CVCOG will continue to apply for COLA's when available. The Executive Board approved an incentive pay award. In December 2021, incentive pay was awarded to staff based on their attendance.

Goal 3: Decrease Head Start Teacher Turnover

Objective 2: To retain teaching staff.

Evaluation Data Source(s) 2: Budget

Summative Evaluation 2:

Strategy Description	Monitor	Strategy's Expected Result/Impact	Formative Reviews	
			Fall	Spring
<ul style="list-style-type: none"> Use TTA dollars to keep certified teacher's credentials current. 	Head Start Director	Teachers retain their credentials with the expectation that they remain employed.	Currently using TTA Dollars to provide CDA packages and associate's degree to our teachers.	Currently using TTA Dollars to provide CDA packages and associate's degree to our teachers.
<ul style="list-style-type: none"> Use TTA dollars to assist teaching staff to obtain appropriate credentials. 	Head Start Director	Teachers are assisted to obtain credentials with the expectation that they remain employed.	Currently using TTA Dollars to provide CDA packages and associate's degree to our teachers.	Currently using TTA Dollars to provide CDA packages and associate's degree to

				our teachers.
<ul style="list-style-type: none"> Provide substitutes when teachers are out of classroom attending required training. 	Head Stat Director and Site Supervisors	Teaching staff are able to attend training/classes during work hours.	Accomplished	

Update: CVCOG is using TTA dollars to pay for tuition towards Associate’s Degrees and CDA Packages. There are currently ten teachers enrolled in an associate’s program and four teachers working on CDA Packages. There is one teacher assistant enrolled in an associate’s program and six teacher assistance working on CDA packages.

Goal 4: Decrease Head Start Teacher Turnover

Objective 3: Provide professional development to teaching staff.

Evaluation Data Source(s) 3: Needs Assessment

Summative Evaluation 3:

Strategy Description	Monitor	Strategy’s Expected Result/Impact	Formative Reviews	
			Fall	Spring
<ul style="list-style-type: none"> Staff will complete a Needs Assessment to identify training needs. 	Education Manager	Identify staff that needs intensive training.	Continue to do annually	
<ul style="list-style-type: none"> Those identified as determined by the Needs Assessment, will receive Coaching. 	Education Manager	Staff will be able to effectively manage their classroom.	Ongoing	
<ul style="list-style-type: none"> Additional support to staff with children that demonstrate more challenging behavior. 	Education Manager	Staff will have techniques to work with child that demonstrate challenging behavior.	Accomplished and ongoing	

Update: The Head Start Education Manager is spending more time in the classroom to assist and further coach teachers as needed.

Goal 5: Increase Early Head Start enrollment slots

Objective 1: Consider the option of conversion.

Evaluation Data Source(s) 1: Waiting List and Child Plus Reports

Summative Evaluation 1:

Strategy Description	Monitor	Strategy’s Expected Result/Impact	Formative Reviews	
			Fall	Spring
<ul style="list-style-type: none"> If Head Start experiences a decline in eligible applicants, conversion would be considered. 	Head Start Director and ERSEA Manager	Early Head Start would have an increase of enrollment opportunities.	Added 8 EHS to Menard when Conversion approved	Ongoing
<ul style="list-style-type: none"> If Early Head start continues to see an 	Head Start Director and ERSEA Manager	Early Head Start would have an increase of	Ongoing	Ongoing

increase of applicants on the Waiting List.		enrollment opportunities.		
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Update: A conversion was requested and approved by the Office of Head Start in the fall of 2021. CVCOG has successfully opened an Early Head Start classroom in Menard, TX, which was the first EHS site in our rural counties. We are serving 8 children and have a small waiting list. The waiting list for Early Head Start is extensive in San Angelo, Tom Green County. CVCOG is looking at requesting another conversion for Early Head Start. CVCOG sees a need for Early Head Start in the service area.

Goal 6: Increase Early Head Start enrollment slots

Objective 2: Apply for Expansion money in Early Head Start.

Evaluation Data Source(s) 2: Funding opportunities

Summative Evaluation 2:

Strategy Description	Monitor	Strategy's Expected Result/Impact	Formative Reviews	
			Fall	Spring
<ul style="list-style-type: none"> Monitor for grant opportunities to fund EHS expansion. 	Head Start Director and Management Staff	Early Head Start would have an increase of enrollment opportunities.	8 EHS conversion slots made available.	Looking into expanding Early Head Start

Update: Conversations are being had with the CVCOG Head Start Grant Specialist about converting additional Head Start spots to Early Head Start as there is a need.

Goal 7: Serve 10% of funded enrollment to children with a Disability

Objective 1: Serve 10% children with disability by mid-year

Evaluation Data Source(s) 1: screening tool, meeting notes and referrals

Summative Evaluation 1:

Strategy Description	Monitor	Strategy's Expected Result/Impact	Formative Reviews	
			Fall	Spring
<ul style="list-style-type: none"> Collaborate with LEAs to screen children as early as possible in the school year. 	Disability Manager	Identify children that may need special education.	Continue to collaborate	Continue to collaborate
<ul style="list-style-type: none"> Work with LEAs to begin RTI activities and monitor progress for early intervention to make referrals. 	Disability Manager	Identify children that are eligible for Special Ed by mid-year.	Continue to collaborate	Continue to collaborate

Update: CVCOG continues to collaborate with LEAs to screen children as early as possible in the school year and begin RTI activities and monitor progress for early intervention to make referrals. Head Start Administration will consult with a Grant Specialist about recruiting children with disabilities.

Parent Surveys

Parent Surveys were distributed in January of 2022. Of the approximate 460 surveys distributed, 311 were returned. The CVCOG Head Start Program serves 74% White Hispanic, 18% White non-Hispanic, 7% Black or African American, and 1% American Indian or Alaska Native families.

Surveys were completed by 77% of Mothers, 8% of Fathers, 5% of both parents, 6% of legal guardians and 1% other.

As a result of the completed surveys, the below was found program wide:

Program Options:

- 95% of families answered that their Head Start location is convenient for them.
- 82% of families answered they would be better served with a full day program.
- 84% of families answered they would send their child to Pre-K if eligible and the program is offered in their area.
- 61% of families answered they have a child under the age of 36 months.
- 77% of families answered they would benefit from having Early Head Start offered.

School Readiness:

- 90% of families agree that Head Start has helped their child get ready for school by being more independent.
- 90% of families agree that Head Start has helped their child get ready for school learning basic language concepts.
- 74% of families agree that Head Start has helped their child get ready for school by learning basic math concepts.
- 86% of families agree that Head Start has helped their child get ready for school by learning sharing concepts.

Family Engagement

- 90% of families feel that CVCOG Head Start is inviting to fathers and male caregivers.
- 84% of families are satisfied with the services their family receives from their Family Service Worker
- 82% of families are satisfied with the services their family receives from the overall Head Start Program.
- 98% of families indicated they were informed on what the Head Start Policy Council is and given information on how to volunteer and represent their school.
- 82% of families indicated that when requesting disability information, it was supportive of their family goals, useful and successful.

COVID 19

- 99% of families feel that CVCOG Head Start provided a safe environment for their child through the pandemic
- 95% of families feel that CVCOG Head Start provided a safe place to learn within a clean environment.

Concho Valley Council of Government

Head Start/Early Head Start



Policy Council By-Laws



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ARTICLE I: NAME OF POLICY COUNCIL

Concho Valley Council of Government Head Start/Early Head Start Policy Council

ARTICLE II: PURPOSE

The purpose of the Head Start/Early Head Start Policy Council shall be to provide parents and concerned community citizens an opportunity to participate in the process of making decisions about the nature and operation of the CVCOG Head Start/Early Head Start Program

ARTICLE III: MEMBERSHIP

Section I - Definition of Members

The Policy Council may consist of a maximum total of twenty-one (21) members, as many as eleven (11) may be Head Start/Early Head Start Parents, as many as nine (9) may be Community Representatives, and one (1) CVCOG Executive Board Member may sit on the Policy Council. The Head Start/Early Head Start parents may consist of one body from each Head Start and Early Head Start site. The community representatives will be from groups that have a concern for children of low-income families and are able to contribute to the program, including parents of formerly enrolled children

Section II - Selection of Members

At least fifty-one percent (51%) of the membership must be parents who have children presently enrolled in the Head Start/Early Head Start Program. Representatives of the community and Executive Board Members shall never exceed forty-nine percent (49%) of the total Policy Council. Policy Council parent primary members and policy council parent alternates will be selected and nominated by the floor or by ballot during a center level parent meeting and then voted on and approved by center level parents and existing policy council members. If no volunteers are available, the center may recruit a representative to serve which will also then be voted on and approved by both parties. Community Representatives will be approved by the Head Start Director and voted on for approval by the Policy Council. The CVCOG Executive Board may appoint the CVCOG Executive Board Member to serve on the Policy Council.

Except as provided in the Head Start Act 642 (c)(1) (C), no staff member immediate family may serve on the Policy Council. For the purpose of these bylaws, the term "immediate family" includes mother, father, grandmother, grandfather, sister, brother, daughter, son or the equivalent in-law or step relationship

Section III - Terms of Office

Policy Council Members must be elected annually. The term of office for a member of the Policy Council will extend from his/her time of election until the day on which the new Policy Council is elected and seated the following year. If a member intends to serve for another year, they must stand for re-election annually. Length of membership for any voting representative will not exceed a lifetime total of 5 years to include (Center Representatives and Community Volunteers). The CVCOG Executive Board may decide upon length of service of the Executive Board Member serving on the Policy Council

Section IV - Voting Rights

Voting Rights will be as follows

a. Members

Each parent representative, CVCOG Executive Board Member and each community representative shall have one (1) vote. The chairperson votes only in case of a tie.

b. Alternates

The alternate representative may vote only in the absence of the elected primary representative.

c. Proxy Voting

CVCOG Head Start/Early Head Start does not allow any type of proxy voting.

d) Ballot

The Head Start Director may opt to hold a vote by ballot, if the quorum is not met. If the vote is held by ballot, each member of the policy council will receive an agenda, agenda packet with all documents within, and a ballot to vote for each item on the agenda at least one week prior to ballot due date. The ballots must be turned into Head Start FAMCO Manager by the stated deadline date with policy council member signature to count as a valid vote. A count will be taken from the ballots received and a simple majority of votes will be sufficient to approve the agenda items. The results of the ballot will be disclosed at the next meeting.

Section V – Termination/Resignation/Vacancy of Membership

Any Policy Council representative who misses three consecutive regularly scheduled Policy Council meetings may be subject to termination. Reinstatement can be granted only by the Policy Council by a majority vote.

Resignation/Removal must be voted on and approved by the policy council. Member must present resignation request to FAMCO Manager and Policy Council. If a parent representative vacates his/her position, the center alternate will fill the vacancy. However, if the alternate declines to advance to the vacant position, elections will be held at the Head Start Center as soon as possible. A policy council member vacating their seat must have a successor before leaving.

Section VII – Training

The Head Start director, FAMCO Manager, Administration Staff and other appropriate trainers will provide training to Policy Council and CVCOG Governing Board members. Policy Council orientation may include training in the following areas: Community Assessment, Self-Assessment, Policy Council roles and responsibilities, parliamentary procedures and how to read a budget and/or financial report. Policy Council training will occur yearly at the beginning of the school year within the required 180 days of the beginning of the term

Section VIII – Conflict of Interest

Conflict of Interest referenced in Head Start Acts 642(2)(C)(i-ii) – Members of the Policy Council shall:

1. Not have a conflict of interest with the Head Start Agency which is defined as a situation in which a person is in a position to derive personal benefit from actions or decisions made in their official capacity.
2. Not receive compensation for serving on the policy council or for providing services to the Head Start Agency.
3. Not have an immediate family member employed by CVCOG Head Start. For the purpose of these bylaws the term "immediate family" includes mother, father, grandmother, grandfather, sister, brother, daughter, son or the equivalent in-law or step relationship.

ARTICLE IV – OFFICERS

Section I - Officers Definition

The officers of CVCOG Head Start/Early Head Start Policy Council will consist of a chairperson, vice-chairperson, and a secretary and they will perform any set of duties assigned to them as an appointed or elected individual.

Section II - Election and Term of Office

Officers will be elected by nominations from the chair, floor or by ballot within 90 days of the start of each school year. Additional officers may be elected as needed at any time during the calendar year. Officers must be elected annually. An officer's term will extend from his/her time of election until the day on which the new Policy Council is elected and seated the following year. If a member intends to serve for another year, they must stand for re-election annually. Length of membership for any officer will not exceed a lifetime total of 5 years.

Section III – Termination/Resignation/Vacancy from Office

Any Officer who misses three consecutive regularly scheduled Policy Council meetings may be subject to termination. Reinstatement of office can be granted only by the Policy Council by a majority vote. Resignation/Removal must be voted on and approved by the policy council. Officer must present resignation request to FAMCO Manager and Policy Council. Elections for the vacancy will follow the guidelines in Section II. The FAMCO Manager or Head Start Administration may recruit a representative currently serving on the policy council for a position if a vacancy is unfilled.

Section IV - Duties of the Officers

Duties of the officers shall be as followed:

- a) Chairperson
To present the agenda items, conduct the Policy Council meetings in an orderly manner, and vote in case of a tie. All members should recognize the authority of the chairperson and are required to follow the direction of the chairperson during meetings.
- b) Vice-Chairperson
Shall assume the chairperson's duties in his/her absence.
- c) Secretary
Shall take minute to record the business conducted at each meeting.

ARTICLE IV – Meetings

Section I - Regular Meetings

Meetings will be held the second Wednesday of each month unless otherwise notified. The Policy Council will meet no less than five (5) times a year.

Section II - Special Meetings

The Head Start Program director has the right to request a special meeting at their discretion. The Head Start Program director also has the right to request an emergency meeting at their discretion. Policy Council members will receive emergency meeting agendas and agenda packets with all documents within as soon as possible

Section III - Location and Type of Meeting

The meetings will be held at Concho Valley Council of Governments and or other designated facilities. Meetings may also be presented in the forms of conference call, zoom, or any other form of webcast.

Section IV - Notice of Meeting

Regular meeting agendas and agenda packets with all documents within will be received by the policy council representative at least one (1) week prior to the meeting date. Special meeting agendas and agenda packets with all documents will be received one (1) week prior to the meeting date. Emergency meeting agendas and agenda packets with all documents will be received as soon as possible

Section V – Minutes

Minutes may be combined and typed by FAMCO Manager. Minutes should include the date of the meeting, location or type of meeting and summary of the business discussed and decisions made. Minutes shall address and record all items discussed at the Policy Council meeting including items presented for action (either approval or disapproval) and items presented and discussed for informational purposes only.

Section VI – Quorum

Quorum will be met when five (5) voting members are present. The Policy Council cannot conduct official business unless quorum is met.

Section VII - Conduct of the Meeting

Any Policy Council member who is asked to leave a meeting on two (2) occasions for disorderly conduct shall, at the direction of the Policy Council Chairperson and the Director of Head Start/Early Head Start surrender his/her seat on the Policy Council and the Alternate will become the voting member of the Policy Council at the next meeting.

ARTICLE VI – Dispute/Impasse Procedures

Whenever a dispute arises relating to governance and management responsibilities of the Governing Board and the Policy Council, either party may initiate this dispute resolution procedure. It is the intent of the Policy Council and the Governing Board to equitably and fairly resolve any and all disputes utilizing the earliest level possible through this procedure.

Section I – Internal Dispute Resolution

Step 1: The Governing Board and Policy Council, with the assistance of the Executive Director and Head Start Director shall first attempt to informally resolve the dispute. The Executive Director shall facilitate communications between the two parties in an effort to ensure that both parties have sufficient background information to understand each respective position. If the matter is resolved in this process, the Executive Director shall confirm the resolution in writing to both the Governing Board and the Policy Council and the resolution shall be affirmed by both parties.

Step 2: If Step 1 fails to resolve the dispute informally, the Executive Committee Chairperson of the Governing Board and the Chairperson of the Policy Council shall conduct a formal joint meeting in an effort to resolve the dispute. This joint meeting shall be held not less than (2) and not more than (10) days after a written request by either party has been made. Both parties may agree to utilize outside persons, and a mediator may be selected by mutual agreement of the Governing Board and Policy Council.

Section II - Impasse

Step 3: If Step 2 fails, and a resolution cannot be reached, the Impasse procedures will be initiated. The Governing Board and the Policy Council shall submit the impasse to a local Dispute Resolution Center/Organization, and shall

utilize their professional services. Procedures for conducting the mediation process shall be binding upon the Policy Council and the Governing Board. Written reports regarding the issues/concerns to be resolved shall be submitted to the mediation center not less than (10) days after completion of Step 2. The Mediation center's decision shall be rendered within (30) days after completion of the hearing, and shall be final and binding upon all parties

ARTICLE VII – Amendments

Amendments to Article III: Membership of these Bylaws may be amended by a majority vote of the Executive Committee and Policy Council. Other amendments to these Bylaws may be amended by a majority vote of the Policy Council at a meeting for which notice of such proposed amendments has been given. Before any proposed amendment is listed on an agenda or submitted to the Policy Council, it must be approved by the Head Start Director.

ARTICLE VIII – Miscellaneous

Section I – Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order, shall govern the Policy Council.

Section II – Mileage

Policy Council Members whose total annual income is equal to or below the poverty guideline will be eligible for mileage reimbursement if they are traveling outside of their hometown. Mileage reimbursement may include the following for Primary Policy Council Representatives: roundtrip travel to meetings and all required training. Mileage reimbursement may include the following for Policy Council Alternatives: roundtrip mileage to meetings only in the absence of their Primary Policy Council Representative and all required policy council training. The most current approved CVCOG mileage rate will be used. Reimbursement forms will be available at every Policy Council meeting.

Section III – Special Committees

The Screening Committee will be established within the Policy Council. This committee is established by volunteer of elected Policy Council Members. The purpose of the Screening Committee will be to screen prospective applicants for employment opportunities with in CVCOG Head Start/Early Head Start Community.

Section IV – Executive Board

The Policy Council and the CVCOG Executive Board shall not have identical memberships and functions. It shall be the general responsibility of the CVCOG Executive Committee to guide and oversee the carrying out of the following functions 642(c)(E)(i-XI):

1. Have legal and fiscal responsibility for administering and overseeing program including the safeguarding of Federal funds
2. Adopt practices that assure active, independent, and informed governance of the Head Start agency, and fully participate in the development, planning, and evaluation of the Head Start programs
3. Be responsible for ensuring compliance with Federal laws (including regulations) and applicable State, and local laws (including regulations)
4. Be responsible for other activities to include: electing delegate agencies and the service areas for such agencies, establishing procedures and criteria for recruitment, selection, and enrollment of children, reviewing all applications for funding and amendments to applications for funding, establishing procedures and guidelines for accessing and collecting information

5. Reviewing and approving all major policies of the agency to include: annual self-assessment and financial audit, carrying out the programmatic and fiscal provisions in such agency's grant application, including implementation of corrective actions and personnel policies of such agencies regarding the hiring, evaluation, termination, and compensation of agency employees, developing procedures for how members of the policy council are selected,
6. Approving financial management, accounting, and reporting policies, and compliance with laws and regulations related to financial statements to include: major financial expenditures, annual operating budget, selection of independent financial auditors (if Applicable), correct audit findings and other action necessary to comply with applicable laws (including regulations) governing financial statement and accounting practices, reviewing results from monitoring conducted under section [641A\(c\)](#),
7. Approval of the following: personnel policies and procedures, including policies and procedures regarding the hiring, evaluation, compensation, and termination of the Executive Director, Head Start Director, Director of Human Resources, Chief Fiscal Officer, and any other person in an equivalent position with the agency,
8. Establishing, adopting, and periodically updating written standards of conduct that establish standards and formal procedures for disclosing, addressing, and resolving any conflict of interest, and any appearance of a conflict of interest, by members of the governing body, officers and employees of the Head Start agency, and consultants and agents who provide services or furnish goods to the Head Start agency and complaints, including investigations and at discretion establishing advisory committees to oversee key responsibilities related to program governance and improvement of the Head Start program involved.

ARTICLE IV – Amendment/ Adoption Dates

Duly adopted and amended at a meeting of the Head Start Provisional Policy Council on the following dates: August 5th 2004, October 10th 2006; April 25th 2007, October 1st 2007, November 4th, 2008, September 29th, 2011, August 13th 2013, September 12th 2017, October 9th 2018, July 8th 2019, September 18th 2021 and **February 9th, 2022.**

Approved:

Policy Council Chairperson

Date

Executive Committee Chairperson

Date



CONCHO VALLEY
COUNCIL OF GOVERNMENTS
5430 Link Road • San Angelo, TX 76904

Memo

To: Executive Committee

From: Nicole Nixon, Public Safety Manager

cc: Hilda Arredondo-Garibay, John Austin Stokes

Date: 2/16/2022

Re: State Homeland Security Program (SHSP) grants

The Emergency Preparedness Advisory Committee voted to prioritize and fund the State Homeland Security Program (SHSP) grants as noted below:

Jurisdiction	Project Title	Amount
1. CVCOG	Regional Planning	\$132,293
2. Tom Green County	Special Ops Group SRT	\$56,000
3. Angelo State University	New EOC at ASU	\$14,500
4. Menard County	Protection of Soft Targets	\$24,207



CONCHO VALLEY
COUNCIL OF GOVERNMENTS
5430 Link Road • San Angelo, TX 76904

Resolution

WHEREAS, The Concho Valley Council of Governments finds it in the best interest of the citizens of Concho Valley region that the CVCOG Regional Planning be operated for 2022-23; and

WHEREAS, The Concho Valley Council of Governments agrees to provide applicable matching funds for the said project as required by the FY2022 State Homeland Security Program – Regular Projects (SHSP-R) grant application; and

WHEREAS, The Concho Valley Council of Governments agrees that in the event of loss or misuse of the Office of the Governor funds, The Concho Valley Council of Governments assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, The Concho Valley Council of Governments designates John Austin Stokes as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that The Concho Valley Council of Governments approves submission of the grant application for the CVCOG Regional Planning to the Office of the Governor.

Signed by:

Executive Committee Chair

Executive Committee Vice-Chair

Passed and approved this 16th day of February, 2022

Grant Number: 2952908



CONCHO VALLEY
COUNCIL OF GOVERNMENTS
5430 Link Road • San Angelo, TX 76904

Resolution

WHEREAS, The Concho Valley Council of Governments finds it in the best interest of the citizens of Concho Valley region that the Concho Valley Regional Law Enforcement Supplemental Training be operated for 2022-23; and

WHEREAS, The Concho Valley Council of Governments agrees to provide applicable matching funds for the said project as required by the Criminal Justice Grant Program, FY2023 grant application; and

WHEREAS, The Concho Valley Council of Governments agrees that in the event of loss or misuse of the Office of the Governor funds, The Concho Valley Council of Governments assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, The Concho Valley Council of Governments designates John Austin Stokes as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that The Concho Valley Council of Governments approves submission of the grant application for the Concho Valley Regional Law Enforcement Academy Equipment to the Office of the Governor.

Signed by:

Executive Committee Chair

Executive Committee Vice-Chair

Passed and approved this 16th day of February, 2022

Grant Number: 4419601



CONCHO VALLEY
COUNCIL OF GOVERNMENTS
5430 Link Road • San Angelo, TX 76904

Resolution

WHEREAS, The Concho Valley Council of Governments finds it in the best interest of the citizens of Concho Valley region that the Juvenile Justice Services be operated for 2022-23; and

WHEREAS, The Concho Valley Council of Governments agrees to provide applicable matching funds for the said project as required by the FY23 State Criminal Justice Funds grant application; and

WHEREAS, The Concho Valley Council of Governments agrees that in the event of loss or misuse of the Office of the Governor funds, The Concho Valley Council of Governments assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, The Concho Valley Council of Governments designates John Austin Stokes as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that The Concho Valley Council of Governments approves submission of the grant application for the Juvenile Justice Services to the Office of the Governor.

Signed by:

Executive Committee Chair

Executive Committee Vice-Chair

Passed and approved this 16th day of February, 2022

Grant Number: 1484323



CONCHO VALLEY
COUNCIL OF GOVERNMENTS
5430 Link Road • San Angelo, TX 76904

Resolution

WHEREAS, The Concho Valley Council of Governments finds it in the best interest of the citizens of Concho Valley region that the Violence Against Women Act (VAWA) Training Project be operated for 2022-23; and

WHEREAS, The Concho Valley Council of Governments agrees to provide applicable matching funds for the said project as required by the Violence Against Women Justice and Training Program, FY2023 grant application; and

WHEREAS, The Concho Valley Council of Governments agrees that in the event of loss or misuse of the Office of the Governor funds, The Concho Valley Council of Governments assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, The Concho Valley Council of Governments designates John Austin Stokes as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that The Concho Valley Council of Governments approves submission of the grant application for the Violence Against Women Act (VAWA) Training Project to the Office of the Governor.

Signed by:

Executive Committee Chair

Executive Committee Vice-Chair

Passed and approved this 16th day of February, 2022

Grant Number: 3973003

CVCOG
Balance Sheet
As of 11/30/2021

	<u>Current Period Balance</u>	
Assets		
First Financial General Bank Acct	331,630.53	1112
CNCS Petty Cash	300.00	1197
CitiBank Credit Card	40,424.94	1198
First Financial Credit Card	251.63	1199
State Contract, HSGD	1,458.33	1204
Grant Receivable, 2-1-1	33,285.38	1205
Grant Receivable, CJ Equipment	20,652.20	1210
Grant Receivable, 9-1-1	294,196.43	1211
Grant Receivable, AAA	400,696.00	1212
State Contract, CJ Planning	3,541.81	1214
Grant Receivable, CJ Training	11,918.51	1215
Grant Receivable, Juvenile Justice Services	4,738.56	1217
Grant Receivable, Foster Grandparent	43,385.24	1219
Grant Receivable, Senior Companion	30,226.50	1220
Grant Receivable, ADRC	21,942.95	1221
Grant 804 EDA CARES ACT	1,830.09	1229
Grant Receivable, Homeland Security SHSP	25,364.40	1232
Grant Receivable, CACFP Head Start	48,497.64	1243
Grant Receivable, Head Start HHS	613,332.41	1249
Economic Development District	8,325.04	1290
CV Transit District AR	383,341.36	1329
Accounts Receivable-General	1,833.96	1391
Accts Receivable-CVCOG Membership Dues	4,788.70	1396
Prpd Worker's Comp	7,531.05	1591
Prpd Health Insurance	478.89	1592
Prepaid COBRA-Health Services	1,966.49	1594
Prepaid Vision Insurance	25.56	1596
Prepaid Dental Insurance	63.84	1597
First Financial 911 Investment	308,132.51	1614
CVCOG Investment Account	252,701.33	1618
Leasehold Improvements	75,000.00	1730
Other Assets - Project Equipment	<u>1,169,123.23</u>	1811
Total Assets	<u>4,140,985.51</u>	
Liabilities		
AP	355,757.01	2111
AP Clearing	22,791.39	2112
AP First Financial Credit Card	10,367.09	2114
AP CitiBank Credit Card	57,680.38	2117
Payroll Payable - Administration	386,785.74	2151
Federal Withholding Tax	27,118.41	2311
Medicare Payable	13,428.93	2321
SUTA Payable	1,101.99	2323
Employee Benefits Payable	54,000.00	2412
Health Savings Account	4,433.99	2413
Health Insurance Payable	2,217.80	2414
Dental Insurance Payable	93.64	2415
AFLAC Payable	52.85	2416
MASA Payable	73.75	2417
Life Insurance Payable	577.58	2418
Vision Insurance Payable	34.40	2419
Employer Pension Plan Payable	131,177.48	2422
Employee Contr to Pension Plan	79,847.00	2423
Deferred Income Plan Withheld	3,330.00	2431
Worker's Comp Ins Payable	10,949.39	2432
United Way Payable	870.00	2441
Child Support Payable	1,724.63	2442
Accrued Annual Leave	182,270.15	2521
Unearned Revenue General Fund	19,691.72	2911
Unearned Revenue- 911 Program	228,102.72	2917
Unearned Revenue-VISTA	157,362.30	2918
Unearned Revenue - Regional Law Academy Tuition	1,000.00	2926
Unearned Revenue- RSVP	4,022.12	2929
Unearned Revenue-Solid Waste	<u>11,103.97</u>	2938
Total Liabilities	<u>1,767,966.43</u>	

CVCOG
Balance Sheet
As of 11/30/2021

Current Period Balance

Fund Balance

General Unrestricted Fund Balance	489,051.45	3000
Long Term Debt - Annual Leave	(182,270.15)	3105
Investment - Capital Assets	1,244,123.23	3110
Restricted - USDA Note Available	23,850.00	3202
Restrict - Faith in Action 501c3	35,286.51	3204
Restricted - CV Medical Reserve Corp	3,765.02	3205
Assigned - Area Agency on Aging	3,694.56	3401
Assigned - SCP Visiting Program	9,867.64	3402
Assigned - Caregiver	2,213.65	3403
Assigned - Housing Finance	93,807.76	3404
Assigned - Homeland Security	18,047.25	3405
Assigned - CJ Planning	104,750.36	3406
Assigned - CJ Law Enf Academy	187,194.33	3407
Assigned - 211 Information Referral	42,282.25	3408
Assigned - CEDAF	30,774.41	3409
Total Fund Balance	<u>2,106,438.27</u>	
Excess Revenue over Expenditures FY 21-22	<u>266,580.81</u>	
Total Liabilities and Fund Balance	<u>4,140,985.51</u>	

CVCOG
Statement of Revenues and Expenditures - CVCOG Statement of Revenue and Expenditures
From 10/1/2021 Through 11/30/2021

Revenue	<u>Current Period Actual</u>	
CNCS Senior Companion CFDA 94.016	30,226.50	4164
CNCS Foster Grandparent CFDA 94.011	43,385.24	4165
Grant 804, EDA CARES ACT	31,666.91	4169
HHS-ACF Head Start ARA 06HE001000-01	39,400.96	4170
HHS-ACF Head Start 06CH010970-03	1,132,053.37	4171
AAA - Title IIIB CFDA 93.044	14,173.00	4201
CACFP Prior Year CFDA 10.558	6,361.17	4203
AAA - Title IIIC1 CFDA 93.045	13,707.00	4205
Off Gov-CJ Juvenile Justice Service CFDA 16.523	3,988.56	4206
AAA - Title IIIC-2 CFDA 93.045	10,675.00	4207
AAA - Title IIIE CFDA 93.052	4,720.00	4215
AAA - Title VII EAP CFDA 93.041	323.00	4216
AAA - Title VI OM CFDA 93.042	2,334.00	4218
CACFP Nutrition CFDA 10.558	104,045.49	4221
ADRC Housing Navigator CFDA 93.791	2,390.48	4274
ADRC Local Contact Agency CFDA 93.791	1,003.00	4275
ARP Title III-B	14,406.00	4276
ARP Title III C1	290.00	4277
ARP Title III C2	4,283.00	4278
ADRC MIPPA CFDA 93.071	7,082.21	4279
CACFP COVID-19	21,779.94	4287
ARP Title III E	1,052.00	4290
Off Gov-Homeland Security SHSP CFDA 97.067	22,791.11	4294
AAA - MIPPA CFDA 93.071	822.00	4297
AAA State General	26,095.00	4301
TCEQ Solid Waste State	16,045.87	4302
Off Gov - CJ Academy State	11,918.51	4307
AAA - State OMB ALF	1,779.00	4308
TxHHS-RSVP State	30,708.66	4309
Off Gov - CJ Equipment State	20,652.20	4310
Off Gov - HSGD Contract State	3,460.66	4311
TxHHS - 211 State Funds	33,285.38	4312
Off Gov, CJ Planning Services	8,106.15	4315
CSEC 911 ER Communications State	312,843.57	4316
ADRC State General Revenue	10,602.36	4325
ADRC State Promoting Independence	864.90	4331
TXHHS-SCP State	1,751.75	4336
IK Contributions	131,022.02	4411
CVCOG Membership Dues	10,412.55	4511
CJ Membership Dues	6,000.00	4513
Program Income	27,803.74	4522
Local Revenue	31,444.81	4523
Interest Income General	15.60	4731
Economic Development District Pass-Thru	48,626.66	4760
Concho Valley Transit District Pass-Thru	700,100.33	4761
Prior Year Cost Pool Contribution	199,836.10	4762
Fringe Benefit Allocations	64,912.67	4911
Indirect Cost Allocations	124,776.25	4912
Information Technology Services	65,119.14	4913
Human Resources Allocation	47,831.65	4914
Procurement Dept Allocation	55,220.71	4915
Property Management Allocation	72,163.69	4916

CVCOG
Statement of Revenues and Expenditures - CVCOG Statement of Revenue and Expenditures
From 10/1/2021 Through 11/30/2021

	<u>Current Period Actual</u>	
Total Revenue	<u>3,576,359.87</u>	
Expenditures		
General Wages	1,251,945.68	5110
General Overtime Hours	2,039.30	5118
Holiday Work Time	172.20	5119
Vacation Time Allocation	64,912.67	5150
Medicare Tax	21,229.60	5151
Worker's Comp Insurance	19,708.45	5172
SUTA	3,446.27	5173
Health Insurance Benefit	329,287.95	5174
Dental Insurance Benefit	12,197.60	5175
Life Insurance Benefit	9,785.47	5176
HSA Insurance Benefit	11,759.41	5177
Retirement	174,302.92	5181
Indirect Allocation	124,776.25	5199
Stipend - FGP Volunteers	25,242.00	5201
Stipend - SCP Volunteers	14,389.50	5202
Recognition	3,305.25	5205
HR Service Center	47,831.65	5206
Procurement Service Center	55,220.71	5207
Information Technology Service Center	65,119.14	5208
Driver Wages	229,441.66	5210
Dispatch/Customer Service Wages	23,340.64	5217
Driver Overtime Hours	8,611.22	5218
Dispatch/Customer Service Overtime Wages	126.76	5219
Counseling Services	2,375.00	5251
Contract Services	53,970.39	5291
HS Policy Council	218.59	5294
HS Nutrition Service	69,289.19	5295
HS Parent Service	1,642.10	5296
Head Start T & T A	9,536.62	5308
Travel-In Region	4,316.32	5309
Travel-Out of Region	3,712.94	5310
Meals	1,327.41	5312
Travel-Volunteer	9,186.40	5313
Fuel	153.92	5351
Vehicle Maintenance	60.00	5361
Bus Stop Maintenance	137.65	5365
Non-Vehicle Maintenance	12.97	5366
Rent Southland Properties	52,000.00	5411
Other Facility Rent	1,943.37	5412
HS Site Rent	3,100.00	5413
Utilities	7,122.97	5431
HS Site Center Utilities	13,727.96	5433
Facility Maintenance	77,188.82	5451
HS Site Center Bldg Maint	23,906.80	5453
Supplies	53,946.49	5510
HS Class Room Supplies	5,482.32	5512
HS Food Serv Sup	10,531.56	5513
HS Medical Supplies	57.99	5514
Supplies - Bus/Service Vehicles	1,590.09	5516
HS Diapers and Wipes	1,905.52	5518

CVCOG
Statement of Revenues and Expenditures - CVCOG Statement of Revenue and Expenditures
From 10/1/2021 Through 11/30/2021

	<u>Current Period Actual</u>	
Parts Supply	218.90	5520
Internal Project Equipment	3,271.90	5621
Internal Computer/Software	23,773.25	5622
County Project Equipment	5,159.50	5627
Tools	2,954.21	5629
Copier	5,777.59	5632
Insurance	5,468.10	5711
Cell Phones	1,101.71	5713
Internet	3,599.01	5714
Printing	1,038.11	5721
Ads & Promotions	429.46	5722
Publications	360.00	5723
HS Capital Playground	2,756.85	5734
Training	500.00	5751
Dues and fees	18,791.50	5753
Vehicle Registration	8.50	5754
HS Site Center Communications	3,672.59	5760
Communications	5,233.56	5761
Postage/freight	2,299.10	5762
911 Language Line	426.16	5766
911 Equipment Maintenance	174.15	5767
911 PSAP Room Prep	108,800.00	5773
911 Network Reliability	1,151.40	5774
911 Network	14,257.81	5775
911 PSAP Network	51,533.83	5777
Other	1,625.18	5791
Coffee Expense	215.52	5792
Physicals	60.00	5793
General Assembly Costs	266.18	5794
Safety	1,418.54	5796
Multi-Modal Supplies	964.85	5810
Multi-Modal Internet	2,425.94	5814
Multi-Modal Utilities	1,366.51	5831
Multi-Modal Communications	1,021.44	5861
InKind Travel	4,724.00	6310
InKind Other	126,298.02	6791
Total Expenditures	<u>3,309,779.06</u>	
Excess Revenue over Expenditures	<u><u>266,580.81</u></u>	

CVCOG
Expenditure Journal - All Grant Exp Recap YTD
From 10/1/2021 Through 11/30/2021

Grant Code	Grant Title	General Ledger Expenditures	Account Payable Expenditures	Total
010	ICB Program	5,680.30	0.00	5,680.30
018	Pass-Thru CVTD Medicaid	4,919.44	0.00	4,919.44
019	Grant 019, Link Road Operations	0.00	25.96	25.96
023	Pass Thru CVTD Link Road	12,899.94	3,493.59	16,393.53
025	Grant 025, VISTA Contract FY 20-22	5,058.06	0.00	5,058.06
040	Pass-Thru CV Economic Development Dist	13,118.06	395.68	13,513.74
044	Grant 044, EDA Revolving Loan	4,554.92	0.00	4,554.92
092	Procurement	54,980.70	240.00	55,220.70
093	Human Resources	47,350.35	481.30	47,831.65
094	Information Technology	56,145.05	8,974.08	65,119.13
095	Engagement Committee Funds	0.00	1,949.61	1,949.61
096	Property Management	3,677.08	68,486.61	72,163.69
097	Non-Project Expenses	(500.00)	1,039.55	539.55
098	FRINGE BENEFITS	44,784.70	0.00	44,784.70
099	INDIRECT COSTS	112,177.09	38,618.23	150,795.32
582	Community and Economic Development Assistance Fund	2,779.05	0.00	2,779.05
781	Grant 781, Solid Waste FY 19-21	0.00	5,159.50	5,159.50
804	Grant 804, EDA CARES ACT 2-Y 20-22	21,336.88	10,330.03	31,666.91
805	Grant 805, 911 CSEC FY21 Funding 2nd Biennium	(113,445.51)	222,245.51	108,800.00
813	Pass Thru Grant 813, CVTD Urban FY 20-21	0.00	75.45	75.45
814	Pass Thru Grant 814, CVTD Rural FY 20-21	0.00	(14.98)	(14.98)
817	Pass-Thru Grant 817, CVTD RCTP FY 20-21	7,090.43	78.52	7,168.95
820	Grant 820, Head Start Nutrition FY 20-21	(350.80)	366.75	15.95
825	Pass Thru CVTD Rural CARES	0.00	2,071.64	2,071.64
829	Grant 829, Head Start FY 21-22	1,203,686.61	94,065.74	1,297,752.35
A01	Grant A01, Area Agency on Aging FY 21-22	105,412.39	8,395.91	113,808.30
C01	Grant C01, CJ Academy FY 21-23	25,643.18	13,255.94	38,899.12
C02	Contract C02, CJD Planning FY 21-22	6,169.96	562.76	6,732.72
C03	Grant C03, CJ Equipment FY 21-22	0.00	20,652.20	20,652.20
D01	Grant D01, ADRC FY 21-22	21,942.95	0.00	21,942.95
F01	Grant F01, Foster Grandparent 21-22 Y3 19SFWTX002	44,347.23	1,526.01	45,873.24
G01	Grant G01, RSVP State HHS000871100009 Year2	30,710.31	0.00	30,710.31
H01	Grant H01, Head Start CACFP COVID-19	(22.77)	63.10	40.33
H02	Grant H02, Head Start Nutrition FY 21-22	49.30	79,715.17	79,764.47
I01	Grant I01, CVEDD TXDOT Pass-thru	0.00	30,558.00	30,558.00
J01	Grant J01, Juvenile Justice Service FY 21-22	313.56	3,675.00	3,988.56
M01	Grant M01, Mobility Urban 5310-2021-0027	12,021.57	0.00	12,021.57
M02	Grant M02, Mobility Rural 5310-2021-0027	10,553.04	0.00	10,553.04
R01	Grant R01, CVTD Rural FY 21-22	221,988.38	3,565.38	225,553.76
S01	Grant S01, Senior Companion 21-22 Y3 19SCWTX001	30,384.40	2,078.10	32,462.50
S02	Grant S02, SCP State HHS000871100039 Year2	1,751.75	0.00	1,751.75
T01	Grant T01, 211 Information & Referral FY 21-22	31,545.38	1,740.00	33,285.38
U01	Grant U01, CVTD Urban FY 21-22	407,208.14	8,443.53	415,651.67
V01	Grant V01, Violence Against Women Act	2,323.88	0.00	2,323.88
W01	Grant W01, TCEQ Solid Waste FY 21-23	10,587.46	298.91	10,886.37
X01	Grant X01, Homeland Security (HSGP) FY 21-22	22,279.94	511.17	22,791.11
X02	Contract X02, HSGD FY 21-22	1,255.26	203.88	1,459.14
Z01	Grant Z01, 911 CSEC FY 22 Funding, 1st Biennium	<u>131,006.05</u>	<u>73,037.52</u>	<u>204,043.57</u>
	Report Total	<u>2,603,413.71</u>	<u>706,365.35</u>	<u>3,309,779.06</u>

SCHEDULE OF REVENUE BY SOURCE
October 1, 2021 - November 30, 2021

CVCOG	Grant Name	Federal	ARA COVID-19 CARES Act	State Administered Federal	State	Program Income	Local Revenue	In-kind	Membership	Pass Thru Sr. Centers & CVEDD & CVTD	Fringe Benefit & Indirect	Total Revenue	Total Expenditures	Excess Revenue over Expenditures	Notes
025	VISTA Program	-	-	-	-	-	5,058.06	-	-	-	-	5,058.06	5,058.06	-	
033	TDHCA Housing	-	-	-	-	-	-	-	-	-	-	-	-	-	
040	Economic Development District	-	-	-	-	-	-	-	-	13,513.74	-	13,513.74	13,513.74	-	
044	Economic Development District-CARES	-	-	-	-	-	-	-	-	4,554.92	-	4,554.92	4,554.92	-	
582	CEDAF FY 21-22	-	-	-	-	-	-	-	-	-	-	-	2,779.05	(2,779.05)	Bills annually in August 2022
781	Solid Waste FY 19-21	-	-	-	5,159.50	-	-	-	-	-	-	5,159.50	5,159.50	-	
804	EDA CARES Act 20-22	-	31,666.91	-	-	-	-	-	-	-	-	31,666.91	31,666.91	-	
805	CSEC 9-1-1 FY 20-21	-	-	-	108,800.00	-	-	-	-	-	-	108,800.00	108,800.00	-	
820	CACFP FY 20-21	-	-	15.95	-	-	-	-	-	-	-	15.95	15.95	-	
827	RSVP FY 21-22	-	-	-	-	-	-	-	-	-	-	-	-	-	
829	Head Start FY 21-22	1,132,053.37	39,400.96	-	-	-	-	126,298.02	-	-	-	1,297,752.35	1,297,752.35	-	
Multi	CVTD AR Expenses	-	-	-	-	-	-	-	-	700,100.33	-	700,100.33	700,100.33	-	
A01	Area Agency on Aging FY 21-22	-	20,031.00	46,754.00	27,874.00	-	4,000.00	-	-	-	-	98,659.00	113,808.30	(15,149.30)	HICAP funds require approval from OAAA
C01	CJ Academy FY 21-23	-	-	-	11,918.51	27,803.74	22,274.00	-	6,000.00	-	-	67,996.25	38,899.12	29,097.13	Excess funding, will use through fiscal year
C02	CJD Planning FY 21-22	-	-	-	8,106.15	-	-	-	-	-	-	8,106.15	6,732.72	1,373.43	Excess funding, will use through fiscal year
C03	CJ Equipment FY 21-22	-	-	-	20,652.20	-	-	-	-	-	-	20,652.20	20,652.20	-	
D01	ADRC FY 21-22	-	-	10,475.69	11,467.26	-	-	-	-	-	-	21,942.95	21,942.95	-	
F01	Foster Grandparent FY 21-22	43,385.24	-	-	-	-	-	2,488.00	-	-	-	45,873.24	45,873.24	-	
G01	RSVP State FY 21-22	-	-	-	30,708.66	-	1.65	-	-	-	-	30,710.31	30,710.31	-	
H01	Head Start CACFP COVID-19	-	21,779.94	-	-	-	-	-	-	-	-	21,779.94	40.33	21,739.61	Emergency funds to be spent on Head Start Nutrition
H02	Head Start CACFP FY 21-22	-	-	110,390.71	-	-	-	-	-	-	-	110,390.71	79,764.47	30,626.24	Excess funding, will use through fiscal year
I01	Economic Development District-TXDOT	-	-	-	-	-	-	-	-	30,558.00	-	30,558.00	30,558.00	-	
J01	Juvenile Justice Services FY 21-22	-	-	3,988.56	-	-	-	-	-	-	-	3,988.56	3,988.56	-	
S01	Senior Companion FY 21-22	30,226.50	-	-	-	-	-	2,236.00	-	-	-	32,462.50	32,462.50	-	
S02	SCP State HHS000871100039 Year2	-	-	-	1,751.75	-	-	-	-	-	-	1,751.75	1,751.75	-	
T01	211 Information & Referral FY 21-22	-	-	-	33,285.38	-	-	-	-	-	-	33,285.38	33,285.38	-	
V01	Violence Against Women FY 21-22	-	-	-	-	-	-	-	-	-	-	-	2,323.88	(2,323.88)	Pending CJ Membership Dues for Match
W01	TCEQ Solid Waste FY 21-23	-	-	-	10,886.37	-	-	-	-	-	-	10,886.37	10,886.37	-	
X01	Homeland Security SHSP FY 21-22	-	-	22,791.11	-	-	-	-	-	-	-	22,791.11	22,791.11	-	
X02	HSGD FY 21-22	-	-	-	3,460.66	-	-	-	-	-	-	3,460.66	1,459.14	2,001.52	Excess funding, will use through fiscal year
Z01	911 CSEC FY 22, 1st Yr Biennium	-	-	-	204,043.57	-	-	-	-	-	-	204,043.57	204,043.57	-	
092	Procurement Services	-	-	-	-	-	-	-	-	-	55,220.71	55,220.71	55,220.70	0.01	rounding
093	Human Resources Services	-	-	-	-	-	-	-	-	-	47,831.65	47,831.65	47,831.65	-	
094	Information Technology Services	-	-	-	-	-	-	-	-	-	65,119.14	65,119.14	65,119.13	0.01	rounding
095	Engagement Committee	-	-	-	-	-	112.75	-	5,000.00	-	-	5,112.75	1,949.61	3,163.14	Excess funding, will use through fiscal year
096	Property Management	-	-	-	-	-	-	-	-	-	72,163.69	72,163.69	72,163.69	-	
097	Non Project Expenses	-	-	-	-	-	-	-	5,412.55	-	-	5,412.55	539.55	4,873.00	Excess funding, will use through fiscal year
098	Fringe Benefit	-	-	-	-	-	-	-	-	-	138,559.20	138,559.20	44,784.70	93,774.50	Excess funding, will use through fiscal year
099	Indirect	-	-	-	-	-	-	-	-	13.95	250,965.82	250,979.77	150,795.32	100,184.45	Excess funding, will use through fiscal year
		<u>1,205,665.11</u>	<u>112,878.81</u>	<u>194,416.02</u>	<u>478,114.01</u>	<u>27,803.74</u>	<u>31,446.46</u>	<u>131,022.02</u>	<u>16,412.55</u>	<u>748,740.94</u>	<u>629,860.21</u>	<u>3,576,359.87</u>	<u>3,309,779.06</u>	<u>266,580.81</u>	
		0.61	0.06	0.10	0.24										

Total Government Grants Spent	1,991,073.95
Total Program	27,803.74
Total Local	47,859.01
Total In-Kind	131,022.02
Total Pass-Thru	748,740.94
Total Cost Allocation	<u>629,860.21</u>
	<u>3,576,359.87</u>

Concho Valley Council of Governments Cash Flow

Beginning Balance:	First Financial CVCOG General Fund (000's)			First Financial 9-1-1 Trust Account (000's)				First Financial General Investment Savings				CVCOG Balance	First Financial CVTD (000's)			First Financial CVTD-ICB (000's)			First Financial CVEDD (000's)			CVTD - CD (000's)			Total Balance			
	Inflows	Outflows	Balance	Inflows	Interest	Outflows	Balance	Inflows	Interest	Outflows	Balance		Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance				
\$ 1,125,860							254				\$ 217,955						\$ 627,043			\$ 9,391			\$ 255,421			\$ -		
FY 20-21	Inflows	Outflows	Balance	Inflows	Interest	Outflows	Balance	Inflows	Interest	Outflows	Balance	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	
October	1,831,397	(2,351,835)	605,422	497,988	11	(65,252)	433,001	34,731	7	-	252,692	1,291,116	295,515	(129,602)	792,956	4,507	(3,752)	10,146	40,434	(92,963)	202,893	-	-	-	-	-	-	2,297,110
November	1,223,321	(1,441,853)	386,890	-	12	(124,881)	308,132	-	9	-	252,701	947,723	341,246	(619,654)	514,549	3,888	(3,587)	10,447	60,561	(40,302)	223,152	-	-	-	-	-	-	1,695,871
December	1,400,883	(1,580,398)	207,375	-	9	(80,228)	227,914	-	9	-	252,710	687,999	844,674	(488,407)	870,816	5,646	(4,603)	11,491	84,060	(65,000)	242,212	-	-	-	-	-	-	1,812,518
January	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
July	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
August	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
September	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Interest Rate at 0.034500% as of 10/01/21
Interest Rate at 0.043400% as of 11/01/21
Interest Rate at 0.041200% as of 12/01/21

Interest Rate at 0.034500% as of 10/01/21
Interest Rate at 0.043400% as of 11/01/21
Interest Rate at 0.041200% as of 12/01/21

Account opened to segregate Greyhound Funds
\$9,971.76 belongs to CVTD deposited to maintain account

CD closed March 2021

Beginning Balance:	First Financial CVCOG General Fund (000's)			First Financial 9-1-1 Trust Account (000's)				First Financial General Investment Savings				CVCOG Balance	First Financial CVTD (000's)			First Financial CVTD-ICB (000's)			First Financial CVEDD (000's)			CVTD - CD (000's)			Total Balance						
	Inflows	Outflows	Balance	Inflows	Interest	Outflows	Balance	Inflows	Interest	Outflows	Balance		Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance							
\$ 852,791							78,321				\$ 57,863						\$ 442,847			\$ 7,936			\$ 154,893			\$ 550,000					
FY 20-21	Inflows	Outflows	Balance	Inflows	Interest	Outflows	Balance	Inflows	Interest	Outflows	Balance	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	
October	1,550,872	(1,885,639)	518,024	378,789	23	(21,625)	435,509	59,701	7	-	117,571	1,071,104	412,720	(246,639)	608,928	-	-	7,936	22,452	(50,021)	127,324	-	-	550,000	-	-	-	2,365,292			
November	1,659,369	(1,228,094)	949,299	-	27	(111,134)	324,401	-	8	-	117,579	1,391,280	355,744	(579,201)	385,470	-	-	7,936	36,132	(65,612)	97,845	-	-	550,000	-	-	-	2,432,531			
December	1,194,051	(1,452,857)	690,493	-	12	(202,777)	121,637	-	6	(37,349)	80,237	892,367	596,392	(647,429)	334,433	-	-	7,936	2,864	(48,894)	51,815	-	-	550,000	-	-	-	1,836,552			
January	1,643,830	(1,484,818)	849,505	210,830	11	-	332,477	-	5	-	80,242	1,262,224	1,385,224	(628,973)	1,090,684	-	-	7,936	220,188	(163,086)	108,918	-	-	550,000	-	-	-	3,019,762			
February	1,148,521	(959,963)	1,038,063	-	18	(104,431)	228,063	4,850	5	-	85,097	1,351,223	109,922	(506,821)	693,786	-	-	7,936	107,496	(29,764)	186,649	-	-	550,000	-	-	-	2,789,594			
March	1,333,497	(1,519,529)	852,031	-	5	(94,991)	133,078	-	3	-	85,100	1,070,208	820,390	(506,461)	1,007,714	-	-	7,936	113,869	(130,000)	170,518	-	550,000	-	-	-	-	2,256,376			
April	1,437,841	(1,577,915)	711,957	-	3	-	133,081	-	2	-	85,102	930,139	546,601	(411,645)	1,142,670	-	-	7,936	74,332	(100,282)	144,568	-	-	-	-	-	-	2,225,314			
May	1,573,197	(1,190,608)	1,094,546	-	2	-	133,083	-	1	-	85,103	1,312,732	482,059	(685,677)	939,053	-	-	7,936	34,310	(41,137)	137,741	-	-	-	-	-	-	2,397,462			
June	1,266,906	(1,569,129)	792,323	-	1	-	133,084	-	1	-	85,104	1,010,511	597,653	(238,484)	1,298,221	3,408	(2,228)	9,116	101,576	(39,645)	199,673	-	-	-	-	-	-	2,517,521			
July	1,968,484	(1,885,819)	874,988	-	3	-	133,087	-	2	-	85,106	1,093,180	436,381	(591,857)	1,142,746	4,022	(4,463)	8,675	58,901	(34,567)	224,006	-	-	-	-	-	-	2,468,608			
August	1,085,360	(1,221,427)	738,921	-	5	-	133,092	-	3	-	85,109	957,121	382,412	(473,866)	1,051,292	4,301	(2,547)	10,429	157,213	(25,980)	355,240	-	-	-	-	-	-	2,374,082			
September	1,851,412	(1,464,472)	1,125,860	-	3	(132,841)	254	132,841	6	-	217,955	1,344,070	337,817	(762,066)	627,043	3,805	(4,843)	9,391	5,788	(105,606)	255,421	-	-	-	-	-	-	2,235,925			

Interest Rate at 0.088000% as of 09/30/20
Interest Rate at 0.092700% as of 10/01/20
Interest Rate at 0.085900% as of 11/02/20
Interest Rate at 0.079500% as of 12/01/20
Interest Rate at 0.073100% as of 01/04/21
Interest Rate at 0.072000% as of 02/01/21
Interest Rate at 0.036600% as of 03/01/21
Interest Rate at 0.028100% as of 04/01/21
Interest Rate at 0.017900% as of 05/03/21
Interest Rate at 0.012800% as of 06/01/21
Interest Rate at 0.024700% as of 07/01/21
Interest Rate at 0.043400% as of 08/02/21
Interest Rate at 0.048700% as of 09/01/21

Interest Rate at 0.088000% as of 09/30/20
Interest Rate at 0.092700% as of 10/01/20
Interest Rate at 0.085900% as of 11/02/20
Interest Rate at 0.079500% as of 12/01/20
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Interest Rate at 0.024700% as of 07/01/21
Interest Rate at 0.043400% as of 08/02/21
Interest Rate at 0.048700% as of 09/01/21

Account opened to segregate Greyhound Funds
\$7,935.77 belongs to CVTD deposited to maintain account

CD setup March 6, 2020
Interest Rate is 1%, term is 1 Year
Maturity date March 5, 2021
CD funds applied to Note Payable
Account Closed

In compliance with PFIA 2256.023 and CVCOG Investment Policy section XI

signature on hardcopy
CVCOG Executive Director/Investment Officer

signature on hardcopy
CVCOG Director of Finance

hardcopy signed 2/7/2022
Date

Beginning Balance:	First Financial CVCOG General Fund (000's)			First Financial 9-1-1 Trust Account (000's)				First Financial General Investment Savings				CVCOG Balance	First Financial CVTD (000's)			First Financial CVTD-ICB (000's)			First Financial CVEDD (000's)			CVTD - CD (000's)			Total Balance		
	Inflows	Outflows	Balance	Inflows	Interest	Outflows	Balance	Inflows	Interest	Outflows	Balance		Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance			
\$ 512,440				\$ 52,098				\$ 54,172				\$ 866,843				\$ 10,080				\$ 159,908				\$ -			
FY 19-20																											
October	2,034,109	(2,092,445)	454,104	490,901	687	(94,545)	449,140	-	77	-	54,249	957,493	266,167	(480,776)	652,233	7,028	(6,252)	10,856	153,239	(44,332)	268,815	-	-	-	-		
November	1,825,827	(1,578,866)	701,066	-	463	(125,834)	323,769	-	67	-	54,316	1,079,151	248,049	(424,344)	475,939	4,746	(5,655)	9,947	8,192	(44,269)	232,738	-	-	-	-		
December	1,160,586	(1,377,824)	483,828	-	279	(132,828)	191,221	-	59	-	54,376	729,424	752,241	(381,046)	847,134	8,299	(6,397)	11,849	39,835	(13,852)	258,721	-	-	-	-		
January	1,622,248	(1,330,300)	775,776	-	115	(126,621)	64,715	3,250	69	-	57,695	898,185	1,157,462	(437,528)	1,567,068	5,664	(8,183)	9,330	12,823	(65,500)	206,044	-	-	-	-		
February	1,484,162	(1,656,997)	602,941	344,808	324	(114,591)	295,255	-	58	-	57,753	955,949	399,105	(527,493)	1,438,680	7,575	(8,032)	8,873	51,024	(112,061)	145,008	-	-	-	-		
March	1,212,074	(1,232,261)	582,754	-	201	(139,967)	155,489	-	63	-	57,816	796,060	364,412	(1,148,213)	654,879	4,586	(5,164)	8,295	36,760	(30,270)	151,498	550,000	-	550,000	2,160,732		
April	2,029,840	(2,211,983)	400,611	719,031	179	-	874,700	-	19	-	57,835	1,333,145	365,247	(420,910)	599,216	-	(360)	7,936	64,302	(10,524)	205,275	-	-	550,000	2,695,572		
May	1,547,259	(1,202,357)	745,513	-	87	(127,314)	747,473	-	6	-	57,841	1,550,827	292,843	(412,858)	479,201	-	-	7,936	1,760	(21,146)	185,889	-	-	550,000	2,773,853		
June	997,548	(1,162,320)	580,741	-	60	(134,801)	612,732	-	5	-	57,846	1,251,320	700,808	(387,286)	792,723	-	-	7,936	4,023	(21,774)	168,138	-	-	550,000	2,770,116		
July	1,552,898	(1,464,054)	669,585	-	65	(155,137)	457,660	-	7	-	57,853	1,185,099	454,161	(779,524)	467,360	-	-	7,936	36,926	(32,658)	172,406	-	-	550,000	2,382,801		
August	1,362,160	(1,299,161)	732,584	-	33	(168,059)	289,634	-	5	-	57,859	1,080,077	409,455	(381,205)	495,609	-	-	7,936	29,720	(15,102)	187,024	-	-	550,000	2,320,646		
September	2,781,918	(2,661,712)	852,791	-	15	(211,328)	78,321	-	4	-	57,863	988,975	447,076	(499,838)	442,847	-	-	7,936	67,868	(100,000)	154,893	-	-	550,000	2,144,650		

Interest Rate at 1.671700% as of 10/01/19
Interest Rate at 1.459600% as of 11/01/19
Interest Rate at 1.341300% as of 12/30/19
Interest Rate at 1.339200% as of 01/02/2020
Interest Rate at 1.324000% as of 02/03/2020
Interest Rate at 1.333900% as of 03/02/2020
Interest Rate at 0.396100% as of 04/01/2020
Interest Rate at 0.106900% as of 06/01/2020
Interest Rate at 0.140000% as of 07/01/2020
Interest Rate at 0.115400% as of 08/03/2020
Interest Rate at 0.088000% as of 09/01/2020

Account opened to segregate Greyhound Funds
\$7,935.77 belongs to CVTD deposited to maintain account

CD setup March 6, 2020
Interest Rate is 1%, term is 1 Year

Beginning Balance:	First Financial CVCOG General Fund (000's)			First Financial 9-1-1 Trust Account (000's)				First Financial General Investment Savings				CVCOG Balance	First Financial CVTD (000's)			First Financial CVTD-ICB (000's)			First Financial CVEDD (000's)			Total Balance			
	Inflows	Outflows	Balance	Inflows	Interest	Outflows	Balance	Inflows	Interest	Outflows	Balance		Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance				
\$ 422,124				\$ 755,459				\$ 49,764				\$ 768,881				\$ 9,625				\$ 208,540					
FY 18-19																									
October	1,314,423	(1,224,296)	512,251	-	1,045	(150,533)	605,971	-	80	-	49,844	1,168,066	736,983	(485,436)	1,020,428	9,411	(8,075)	10,961	13,771	(47,697)	174,614	-	-	-	-
November	1,324,336	(976,119)	860,468	-	787	(247,928)	358,831	-	85	-	49,929	1,269,227	433,399	(405,306)	1,048,521	8,705	(5,159)	14,506	40,324	(42,607)	172,331	-	-	-	-
December	1,649,406	(1,181,028)	1,328,846	-	392	(133,156)	226,066	-	80	-	50,009	1,604,922	568,264	(413,848)	1,202,937	9,800	(9,390)	14,915	135,465	(187,902)	119,894	-	-	-	-
January	1,257,912	(1,919,331)	667,427	398,617	964	(101,828)	523,820	-	88	-	50,097	1,241,343	757,544	(560,756)	1,399,725	10,754	(14,094)	11,575	80,199	(62,930)	137,163	-	-	-	-
February	1,126,901	(1,277,584)	516,743	-	670	(155,716)	368,774	-	80	-	50,177	935,694	373,197	(256,333)	1,516,588	9,441	(7,140)	13,876	30,683	(11,937)	155,909	-	-	-	-
March	1,262,540	(862,946)	916,337	-	421	(207,267)	161,928	3,375	94	-	53,646	1,131,911	297,289	(422,349)	1,391,528	5,944	(8,209)	11,610	40,764	(39,585)	157,088	-	-	-	-
April	1,812,400	(1,612,815)	1,115,923	455,481	907	(123,176)	495,140	-	92	-	53,738	1,664,801	349,516	(412,629)	1,328,416	10,078	(10,893)	10,795	2,432	(9,932)	149,588	-	-	-	-
May	1,910,500	(2,650,856)	375,566	-	756	(144,374)	351,522	-	101	-	53,839	780,926	310,696	(596,263)	1,042,849	8,434	(7,441)	11,789	156,786	(109,186)	197,188	-	-	-	-
June	1,327,216	(1,113,389)	589,393	-	354	(200,347)	151,529	-	84	-	53,923	794,845	428,013	(393,709)	1,077,152	6,546	(7,333)	11,002	2,050	(16,599)	182,639	-	-	-	-
July	1,934,176	(1,914,616)	608,953	413,839	592	-	565,961	-	88	-	54,010	1,228,924	446,427	(464,973)	1,058,606	8,239	(8,125)	11,115	15,597	(30,215)	168,021	-	-	-	-
August	1,578,031	(1,260,391)	926,593	-	565	(514,495)	52,030	-	90	-	54,101	1,032,723	444,379	(439,246)	1,063,739	8,666	(9,079)	10,703	31,360	(9,908)	189,473	-	-	-	-
September	959,826	(1,373,979)	512,440	-	68	-	52,098	-	71	-	54,172	618,710	219,522	(416,419)	866,843	7,096	(7,719)	10,080	2,499	(32,064)	159,908	-	-	-	-

Interest Rate at 1.884500% as of 10/01/18
Interest Rate at 1.944400% as of 11/01/18
Interest Rate at 2.025200% as of 12/03/18
Interest Rate at 2.065900% as of 01/02/19
Interest Rate at 2.088800% as of 02/01/19
Interest Rate at 2.076100% as of 03/01/19
Interest Rate at 2.094200% as of 04/01/19
Interest Rate at 2.072300% as of 05/01/19
Interest Rate at 2.039600% as of 06/03/19
Interest Rate at 1.910600% as of 07/01/19
Interest Rate at 1.848500% as of 08/01/19
Interest Rate at 1.714500% as of 09/03/19

Account opened to segregate Greyhound Funds
Approximately \$9,089 belongs to CVTD Local Cash

CVCOG
Balance Sheet
As of 12/31/2021

	Current Period Balance	
Assets		
First Financial General Bank Acct	201,992.21	1112
CNCS Petty Cash	300.00	1197
CitiBank Credit Card	19,614.99	1198
First Financial Credit Card	7,753.07	1199
State Contract, HSGD	1,458.33	1204
Grant Receivable, 2-1-1	34,265.99	1205
Grant Receivable, CJ Equipment	20,652.20	1210
Grant Receivable, 9-1-1	190,404.35	1211
Grant Receivable, AAA	137,362.00	1212
State Contract, CJ Planning	3,541.81	1214
Grant Receivable, CJ Training	6,637.85	1215
Grant Receivable, RSVP	12,706.52	1216
Grant Receivable, Juvenile Justice Services	3,645.94	1217
Grant Receivable, Foster Grandparent	22,883.69	1219
Grant Receivable, Senior Companion	15,788.94	1220
Grant Receivable, ADRC	28,923.72	1221
Grant 804 EDA CARES ACT	25,293.57	1229
Grant Receivable, Homeland Security SHSP	22,873.46	1232
Grant Receivable, CACFP Head Start	37,159.18	1243
Grant Receivable, Head Start HHS	592,458.37	1249
Economic Development District	80,318.23	1290
CV Transit District AR	724,769.57	1329
Accounts Receivable-General	1,033.21	1391
Accts Receivable-CVCOG Membership Dues	4,660.00	1396
Prepaid COBRA-Health Services	2,000.47	1594
Prepaid AFLAC	143.17	1598
First Financial 911 Investment	227,914.24	1614
CVCOG Investment Account	252,710.17	1618
Leasehold Improvements	75,000.00	1730
Other Assets - Project Equipment	<u>1,169,123.23</u>	1811
Total Assets	<u>3,923,388.48</u>	
Liabilities		
AP	455,380.35	2111
AP Clearing	24,032.19	2112
AP First Financial Credit Card	10,546.07	2114
AP CitiBank Credit Card	37,952.95	2117
Payroll Payable - Administration	287,629.24	2151
Federal Withholding Tax	24,115.61	2311
Medicare Payable	10,180.74	2321
SUTA Payable	10,191.65	2323
Employee Benefits Payable	54,000.00	2412
Health Savings Account	4,606.06	2413
Health Insurance Payable	371.14	2414
Dental Insurance Payable	117.28	2415
MASA Payable	35.01	2417
Life Insurance Payable	658.62	2418
Vision Insurance Payable	1.92	2419

CVCOG
Balance Sheet
As of 12/31/2021

	<u>Current Period Balance</u>	
Liabilities cont...		
Employer Pension Plan Payable	137,600.27	2422
Employee Contr to Pension Plan	82,715.11	2423
Deferred Income Plan Withheld	1,095.00	2431
Worker's Comp Ins Payable	12,529.29	2432
United Way Payable	855.05	2441
Child Support Payable	1,724.63	2442
Accrued Annual Leave	182,270.15	2521
Unearned Revenue General Fund	4,788.72	2911
Unearned Revenue- 911 Program	14,260.29	2917
Unearned Revenue-VISTA	156,394.51	2918
Unearned Revenue - Regional Law Academy Tuition	1,375.00	2926
Unearned Revenue-Solid Waste	<u>4,357.98</u>	2938
Total Liabilities	<u>1,519,784.83</u>	
Fund Balance		
General Unrestricted Fund Balance	489,051.45	3000
Long Term Debt - Annual Leave	(182,270.15)	3105
Investment - Capital Assets	1,244,123.23	3110
Restricted - USDA Note Available	23,850.00	3202
Restrict - Faith in Action 501c3	35,286.51	3204
Restricted - CV Medical Reserve Corp	3,765.02	3205
Assigned - Area Agency on Aging	3,694.56	3401
Assigned - SCP Visiting Program	9,867.64	3402
Assigned - Caregiver	2,213.65	3403
Assigned - Housing Finance	93,807.76	3404
Assigned - Homeland Security	18,047.25	3405
Assigned - CJ Planning	104,750.36	3406
Assigned - CJ Law Enf Academy	187,194.33	3407
Assigned - 211 Information Referral	42,282.25	3408
Assigned - CEDAF	<u>30,774.41</u>	3409
Total Fund Balance	<u>2,106,438.27</u>	
Excess Revenue over Expenditures FY 21-22	<u>297,165.38</u>	
Total Liabilities and Fund Balance	<u>3,923,388.48</u>	

CVCOG
Statement of Revenues and Expenditures - CVCOG Statement of Revenue and Expenditures
From 10/1/2021 Through 12/31/2021

Revenue	<u>Current Period Actual</u>	
CNCS Senior Companion CFDA 94.016	46,015.44	4164
CNCS Foster Grandparent CFDA 94.011	66,268.93	4165
CNCS RSVP CFDA 94.002	12,706.52	4167
Grant 804, EDA CARES ACT	55,130.39	4169
HHS-ACF Head Start ARA 06HE001000-01	49,575.83	4170
HHS-ACF Head Start 06CH010970-03	1,714,336.87	4171
AAA - Title IIIB CFDA 93.044	18,057.00	4201
CACFP Prior Year CFDA 10.558	6,361.17	4203
AAA - Title IIIC1 CFDA 93.045	17,237.00	4205
Off Gov-CJ Juvenile Justice Service CFDA 16.523	6,779.77	4206
AAA - Title IIIC-2 CFDA 93.045	13,287.00	4207
AAA - Title IIIE CFDA 93.052	6,260.00	4215
AAA - Title VII EAP CFDA 93.041	323.00	4216
AAA - Title VI OM CFDA 93.042	2,334.00	4218
CACFP Nutrition CFDA 10.558	141,204.67	4221
ADRC Housing Navigator CFDA 93.791	7,839.55	4274
ADRC Local Contact Agency CFDA 93.791	1,003.00	4275
ARP Title III-B	34,627.00	4276
ARP Title III C1	290.00	4277
ARP Title III C2	7,032.00	4278
ADRC MIPPA CFDA 93.071	7,126.93	4279
CACFP COVID-19	21,779.94	4287
ARP Title III E	1,245.00	4290
ARP Title VI OM CFDA 93.042	4,470.00	4291
Off Gov-Homeland Security SHSP CFDA 97.067	33,275.48	4294
AAA - MIPPA CFDA 93.071	999.00	4297
AAA State General	29,208.00	4301
TCEQ Solid Waste State	22,791.86	4302
Off Gov - CJ Academy State	18,556.36	4307
AAA - State OMB ALF	1,993.00	4308
TxHHS-RSVP State	34,730.78	4309
Off Gov - CJ Equipment State	20,652.20	4310
Off Gov - HSGD Contract State	4,918.99	4311
TxHHS - 211 State Funds	47,908.33	4312
Off Gov, CJ Planning Services	11,647.96	4315
CSEC 911 ER Communications State	608,171.40	4316
ADRC State General Revenue	20,457.71	4325
ADRC State Promoting Independence	864.90	4331
TXHHS-SCP State	1,751.75	4336
IK Contributions	259,326.71	4411
CVCOG Membership Dues	10,412.55	4511
CJ Membership Dues	38,653.00	4513
Program Income	27,838.74	4522
Local Revenue	33,250.04	4523
Interest Income General	24.44	4731
Economic Development District Pass-Thru	120,619.85	4760
Concho Valley Transit District Pass-Thru	1,041,493.54	4761
Prior Year Cost Pool Contribution	199,836.10	4762
Fringe Benefit Allocations	94,836.62	4911
Indirect Cost Allocations	184,462.34	4912
Information Technology Services	147,730.45	4913
Human Resources Allocation	74,804.76	4914

CVCOG
Statement of Revenues and Expenditures - CVCOG Statement of Revenue and Expenditures
From 10/1/2021 Through 12/31/2021

	<u>Current Period Actual</u>	
Procurement Dept Allocation	90,901.92	4915
Property Management Allocation	<u>110,928.01</u>	4916
Total Revenue	<u>5,534,337.80</u>	
Expenditures		
General Wages	1,837,754.96	5110
General Overtime Hours	2,557.46	5118
Holiday Work Time	189.16	5119
Vacation Time Allocation	94,836.62	5150
Medicare Tax	31,087.19	5151
Worker's Comp Insurance	28,819.40	5172
SUTA	14,339.53	5173
Health Insurance Benefit	499,786.52	5174
Dental Insurance Benefit	18,574.32	5175
Life Insurance Benefit	14,791.54	5176
HSA Insurance Benefit	19,930.84	5177
Retirement	257,154.47	5181
Indirect Allocation	184,462.34	5199
Stipend - FGP Volunteers	37,003.50	5201
Stipend - SCP Volunteers	22,688.25	5202
Recognition	6,562.51	5205
HR Service Center	74,804.76	5206
Procurement Service Center	90,901.92	5207
Information Technology Service Center	147,730.45	5208
Driver Wages	331,868.95	5210
Dispatch/Customer Service Wages	34,715.93	5217
Driver Overtime Hours	13,896.06	5218
Dispatch/Customer Service Overtime Wages	143.61	5219
Driver Double Time	123.17	5222
Counseling Services	4,425.00	5251
Contract Services	130,687.38	5291
HS Policy Council	218.59	5294
HS Nutrition Service	89,615.85	5295
HS Parent Service	1,679.70	5296
Head Start T & T A	9,661.62	5308
Travel-In Region	6,729.51	5309
Travel-Out of Region	4,876.70	5310
Meals	2,067.41	5312
Travel-Volunteer	13,348.34	5313
Fuel	205.33	5351
Vehicle Maintenance	157.98	5361
Bus Stop Maintenance	137.65	5365
Non-Vehicle Maintenance	12.97	5366
Rent Southland Properties	78,000.00	5411
Other Facility Rent	2,914.73	5412
HS Site Rent	4,650.00	5413
Utilities	9,278.95	5431
HS Site Center Utilities	21,941.95	5433
Facility Maintenance	116,293.34	5451
HS Site Center Bldg Maint	38,128.57	5453
Supplies	73,210.86	5510
HS Class Room Supplies	23,201.75	5512
HS Food Serv Sup	14,669.35	5513

CVCOG
Statement of Revenues and Expenditures - CVCOG Statement of Revenue and Expenditures
From 10/1/2021 Through 12/31/2021

	<u>Current Period Actual</u>	
HS Medical Supplies	57.99	5514
Supplies - Bus/Service Vehicles	1,590.09	5516
HS Diapers and Wipes	2,301.54	5518
Parts Supply	544.80	5520
Internal Project Equipment	55,958.91	5621
Internal Computer/Software	24,129.50	5622
Internal Capital Equipment	3,046.70	5623
County Project Equipment	5,159.50	5627
Tools	2,954.21	5629
Copier	8,371.23	5632
Insurance	5,468.10	5711
Cell Phones	1,538.50	5713
Internet	3,871.62	5714
Printing	1,293.41	5721
Ads & Promotions	914.16	5722
Publications	360.00	5723
HS Capital Playground	2,781.25	5734
Training	875.00	5751
Dues and fees	23,111.00	5753
Vehicle Registration	32.00	5754
HS Site Center Communications	5,588.97	5760
Communications	8,080.73	5761
Postage/freight	2,336.05	5762
911 Language Line	609.74	5766
911 Equipment Maintenance	174.15	5767
911 PSAP Room Prep	108,800.00	5773
911 Network Reliability	1,727.10	5774
911 Network	25,999.70	5775
911 PSAP Network	176,957.80	5777
911 Geographic Information Systems	42.34	5780
911 Core Functions	80,509.72	5781
Other	1,625.18	5791
Coffee Expense	318.81	5792
Physicals	60.00	5793
General Assembly Costs	266.18	5794
Safety	1,461.00	5796
Multi-Modal Supplies	964.85	5810
Multi-Modal Internet	3,638.91	5814
Multi-Modal Utilities	1,955.55	5831
Multi-Modal Communications	1,532.43	5861
InKind Travel	7,194.00	6310
InKind Other	252,132.71	6791
Total Expenditures	<u>5,237,172.42</u>	
Excess Revenue over Expenditures	<u><u>297,165.38</u></u>	

CVCOG
Expenditure Journal - All Grant Exp Recap YTD
From 10/1/2021 Through 12/31/2021

Grant Code	Grant Title	General Ledger Expenditures	Account Payable Expenditures	Total
010	ICB Program	8,308.46	0.00	8,308.46
018	Pass-Thru CVTD Medicaid	7,533.43	0.00	7,533.43
019	Grant 019, Link Road Operations	0.00	1,872.13	1,872.13
023	Pass Thru CVTD Link Road	13,954.15	3,593.59	17,547.74
025	Grant 025, VISTA Contract FY 20-22	6,025.85	0.00	6,025.85
040	Pass-Thru CV Economic Development Dist	23,142.53	765.70	23,908.23
044	Grant 044, EDA Revolving Loan	5,522.62	0.00	5,522.62
092	Procurement	90,286.91	615.00	90,901.91
093	Human Resources	74,061.93	742.84	74,804.77
094	Information Technology	84,627.93	63,102.51	147,730.44
095	Engagement Committee Funds	0.00	2,696.85	2,696.85
096	Property Management	8,309.33	102,618.69	110,928.02
097	Non-Project Expenses	(500.00)	1,421.84	921.84
098	FRINGE BENEFITS	73,433.99	0.00	73,433.99
099	INDIRECT COSTS	167,808.52	44,262.84	212,071.36
582	Community and Economic Development Assistance Fund	4,085.80	0.00	4,085.80
781	Grant 781, Solid Waste FY 19-21	0.00	5,159.50	5,159.50
804	Grant 804, EDA CARES ACT 2-Y 20-22	34,612.33	20,518.06	55,130.39
805	Grant 805, 911 CSEC FY21 Funding 2nd Biennium	(113,445.51)	302,755.23	189,309.72
813	Pass Thru Grant 813, CVTD Urban FY 20-21	189.77	75.45	265.22
814	Pass Thru Grant 814, CVTD Rural FY 20-21	(7.79)	(14.98)	(22.77)
817	Pass-Thru Grant 817, CVTD RCTP FY 20-21	10,726.27	428.50	11,154.77
820	Grant 820, Head Start Nutrition FY 20-21	(350.80)	366.75	15.95
825	Pass Thru CVTD Rural CARES	0.00	5,118.34	5,118.34
827	Grant 827, RSVP FY 21-22 20SRWTX024	7,001.24	5,705.28	12,706.52
829	Grant 829, Head Start FY 21-22	1,864,813.88	151,951.53	2,016,765.41
A01	Grant A01, Area Agency on Aging FY 21-22	150,165.77	8,969.29	159,135.06
C01	Grant C01, CJ Academy FY 21-23	39,564.44	15,910.94	55,475.38
C02	Contract C02, CJD Planning FY 21-22	9,606.51	562.76	10,169.27
C03	Grant C03, CJ Equipment FY 21-22	0.00	20,652.20	20,652.20
D01	Grant D01, ADRC FY 21-22	37,292.09	0.00	37,292.09
F01	Grant F01, Foster Grandparent 21-22 Y3 19SFWTX002	66,975.92	3,003.01	69,978.93
G01	Grant G01, RSVP State HHS000871100009 Year2	34,732.43	0.00	34,732.43
H01	Grant H01, Head Start CACFP COVID-19	(22.77)	1,051.71	1,028.94
H02	Grant H02, Head Start Nutrition FY 21-22	49.30	103,191.01	103,240.31
I01	Grant I01, CVEDD TXDOT Pass-thru	0.00	91,189.00	91,189.00
J01	Grant J01, Juvenile Justice Service FY 21-22	1,054.77	5,725.00	6,779.77
M01	Grant M01, Mobility Urban 5310-2021-0027	17,625.02	0.00	17,625.02
M02	Grant M02, Mobility Rural 5310-2021-0027	15,452.23	0.00	15,452.23
R01	Grant R01, CVTD Rural FY 21-22	332,322.21	4,720.02	337,042.23
S01	Grant S01, Senior Companion 21-22 Y3 19SCWTX001	46,843.59	2,655.85	49,499.44
S02	Grant S02, SCP State HHS000871100039 Year2	1,751.75	0.00	1,751.75
T01	Grant T01, 211 Information & Referral FY 21-22	45,078.33	2,830.00	47,908.33
U01	Grant U01, CVTD Urban FY 21-22	609,246.05	10,350.69	619,596.74
V01	Grant V01, Violence Against Women Act	3,653.06	0.00	3,653.06
W01	Grant W01, TCEQ Solid Waste FY 21-23	17,333.45	298.91	17,632.36
X01	Grant X01, Homeland Security (HSGP) FY 21-22	32,617.34	658.14	33,275.48
X02	Contract X02, HSGD FY 21-22	2,165.56	203.88	2,369.44
Z01	Grant Z01, 911 CSEC FY 22 Funding, 1st Biennium	205,447.32	212,349.15	417,796.47
	Report Total	<u>4,039,095.21</u>	<u>1,198,077.21</u>	<u>5,237,172.42</u>

SCHEDULE OF REVENUE BY SOURCE
October 1, 2021 - December 31, 2021

CVCOG Grant No	Grant Name	Federal	ARA	State	Program Income	Local Revenue	In-kind	Membership	Pass Thru	Fringe Benefit & Indirect	Total Revenue	Total Expenditures	Excess Revenue over Expenditures	Notes	
			COVID-19 CARES Act	Administered Federal					State						Sr. Centers & CVEDD & CVTD
025	VISTA Program	-	-	-	-	6,025.85	-	-	-	-	6,025.85	6,025.85	-		
033	TDHCA Housing	-	-	-	-	66.44	-	-	-	-	66.44	-	66.44	Excess funding, will use through fiscal year	
040	Economic Development District	-	-	-	-	-	-	-	23,908.23	-	23,908.23	23,908.23	-		
044	Economic Development District-CARES	-	-	-	-	-	-	-	5,522.62	-	5,522.62	5,522.62	-		
582	CEDAF FY 21-22	-	-	-	-	-	-	-	-	-	-	4,085.80	(4,085.80)	Bills annually in August 2022	
781	Solid Waste FY 19-21	-	-	-	5,159.50	-	-	-	-	-	5,159.50	5,159.50	-		
804	EDA CARES Act 20-22	-	55,130.39	-	-	-	-	-	-	-	55,130.39	55,130.39	-		
805	CSEC 9-1-1 FY 20-21	-	-	-	190,374.93	-	-	-	-	-	190,374.93	189,309.72	1,065.21	Correction issued, will clear in January	
820	CACFP FY 20-21	-	-	15.95	-	-	-	-	-	-	15.95	15.95	-		
827	RSVP FY 21-22	12,706.52	-	-	-	-	-	-	-	-	12,706.52	12,706.52	-		
829	Head Start FY 21-22	1,714,336.87	49,575.83	-	-	720.00	252,132.71	-	-	-	2,016,765.41	2,016,765.41	-		
Multi	CVTD AR Expenses	-	-	-	-	-	-	-	1,041,493.54	-	1,041,493.54	1,041,493.54	-		
A01	Area Agency on Aging FY 21-22	-	47,664.00	58,497.00	31,201.00	4,000.00	-	-	-	-	141,362.00	159,135.06	(17,773.06)	HICAP funds require approval from OAAA	
C01	CJ Academy FY 21-23	-	-	-	18,556.36	27,838.74	22,325.00	31,358.00	-	-	100,078.10	55,475.38	44,602.72	Excess funding, will use through fiscal year	
C02	CJD Planning FY 21-22	-	-	-	11,647.96	-	-	-	-	-	11,647.96	10,169.27	1,478.69	Excess funding, will use through fiscal year	
C03	CJ Equipment FY 21-22	-	-	-	20,652.20	-	-	-	-	-	20,652.20	20,652.20	-		
D01	ADRC FY 21-22	-	-	15,969.48	21,322.61	-	-	-	-	-	37,292.09	37,292.09	-		
F01	Foster Grandparent FY 21-22	66,268.93	-	-	-	-	3,710.00	-	-	-	69,978.93	69,978.93	-		
G01	RSVP State FY 21-22	-	-	-	34,730.78	-	1.65	-	-	-	34,732.43	34,732.43	-		
H01	Head Start CACFP COVID-19	-	21,779.94	-	-	-	-	-	-	-	21,779.94	1,028.94	20,751.00	Emergency funds to be spent on Head Start Nutrition	
H02	Head Start CACFP FY 21-22	-	-	147,549.89	-	-	-	-	-	-	147,549.89	103,240.31	44,309.58	Excess funding, will use through fiscal year	
I01	Economic Development District-TXDOT	-	-	-	-	-	-	-	91,189.00	-	91,189.00	91,189.00	-		
J01	Juvenile Justice Services FY 21-22	-	-	6,779.77	-	-	-	-	-	-	6,779.77	6,779.77	-		
S01	Senior Companion FY 21-22	46,015.44	-	-	-	-	3,484.00	-	-	-	49,499.44	49,499.44	-		
S02	SCP State HHS000871100039 Year2	-	-	-	1,751.75	-	-	-	-	-	1,751.75	1,751.75	-		
T01	211 Information & Referral FY 21-22	-	-	-	47,908.33	-	-	-	-	-	47,908.33	47,908.33	-		
V01	Violence Against Women FY 21-22	-	-	-	-	-	-	7,295.00	-	-	7,295.00	3,653.06	3,641.94	Pending CJ Membership Dues for Match	
W01	TCEQ Solid Waste FY 21-23	-	-	-	17,632.36	-	-	-	-	-	17,632.36	17,632.36	-		
X01	Homeland Security SHSP FY 21-22	-	-	33,275.48	-	-	-	-	-	-	33,275.48	33,275.48	-		
X02	HSGD FY 21-22	-	-	-	4,918.99	-	-	-	-	-	4,918.99	2,369.44	2,549.55	Excess funding, will use through fiscal year	
Z01	911 CSEC FY 22, 1st Yr Biennium	-	-	-	417,796.47	-	-	-	-	-	417,796.47	417,796.47	-		
092	Procurement Services	-	-	-	-	-	-	-	-	-	90,901.92	90,901.91	0.01	rounding	
093	Human Resources Services	-	-	-	-	-	-	-	-	-	74,804.76	74,804.77	(0.01)	rounding	
094	Information Technology Services	-	-	-	-	-	-	-	-	-	147,730.45	147,730.44	0.01	rounding	
095	Engagement Committee	-	-	-	-	-	112.75	5,000.00	-	-	5,112.75	2,696.85	2,415.90	Excess funding, will use through fiscal year	
096	Property Management	-	-	-	-	-	-	-	-	-	110,928.01	110,928.02	(0.01)	rounding	
097	Non Project Expenses	-	-	-	-	-	-	5,412.55	-	-	5,412.55	921.84	4,490.71	Excess funding, will use through fiscal year	
098	Fringe Benefit	-	-	-	-	-	-	-	-	168,483.15	168,483.15	73,433.99	95,049.16	Excess funding, will use through fiscal year	
099	Indirect	-	-	-	-	-	-	-	22.79	310,651.91	310,674.70	212,071.36	98,603.34	Excess funding, will use through fiscal year	
		1,839,327.76	174,150.16	262,087.57	823,653.24	27,838.74	33,251.69	259,326.71	49,065.55	1,162,136.18	479,135.06	5,534,337.80	5,237,172.42	297,165.38	
		0.59	0.06	0.08	0.27										

Total Government Grants Spent	3,099,218.73
Total Program	27,838.74
Total Local	82,317.24
Total In-Kind	259,326.71
Total Pass-Thru	1,162,136.18
Total Cost Allocation	<u>479,135.06</u>
	<u>5,109,972.66</u>

CONCHO VALLEY COUNCIL OF GOVERNMENTS

HEAD START

Director's Report

February 2022

HEAD START STAFF

Carolina Raymond

Director

Stephanie Hernandez

Assistant Director / Early Head Start Education Manager

Cheryl Mayberry

Education & Disability Manager

Ofelia Barron

ERSEA & Facility Manager

Mary Husted

Compliance & Nutrition Specialist

Stacy Walker

Family & Community, Parent Engagement Manager

Melissa Miranda

Health & Mental Health Manager

Administration Office

2801 W. Loop 306, Ste. A

Phone (325) 944-9666



The Head Start program is required to make available no less than 10% of our enrollment opportunities available to children with disabilities.

Month: December 2021	Current	Actual Enrollment (COVID-19 we are allowed to use actual enrollment instead of funded enrollment)
COG Head Start # of Children with IEP	28	395
Percentage this month	7%	
COG Early Head Start # of Children with IFSP	8	114 (Children only)
Percentage this month	7%	
Total # of children with IEP/IFSP	36	509
Program -wide percentage this month	7%	

“Children are like wet cement. Whatever falls on them makes an impression.” -Cheryl Mayberry



The Head Start office requires our program to report enrollment statistics to determine if programs have achieved and maintained enrollment levels. Enrollment data will be collected every month. This information will be combined enrollment for Head Start and Early Head Start and the Pregnant Mom's Program.

Ofelia Barron

**Enrollment
December 2021**

Head Start Funded

Enrollment: 411

Reported Enrollment: 411

Percent Enrolled: 100%

Early Head Start Funded

Enrollment: 112

Reported Enrollment: 112

Percent Enrolled: 100%

Pregnant Moms Funded

Enrollment: 8

Reported Enrollment: 8

Percent Enrolled: 100%



CONCHO VALLEY
COUNCIL OF GOVERNMENTS

HEAD START & EARLY HEAD START

To complete an online application please visit the following website:

<https://www.childplus.net/apply/en-us/773DE148C226FC9E2E99E797A2126082/E0E98AA9744FB24ED4FA53FDF580D0C9>

HEAD START (HS) promotes school readiness of children under 5 from low-income families through education, health, social and other services.

Early Head Start (EHS) provides intensive comprehensive child development and family support services to low-income infants and toddlers under the age of 3 and their families, and to pregnant women and their families.

Blackshear Head Start

Antionette Day

Monday-Friday 9:00AM-4:00PM
(325) 658-7442

Christoval Head Start

Ammie Banks

Monday-Friday 9:00AM-3:00PM
(325) 896-7281

Day Head Start/ Early Head Start

Comoshontai Hollis

Monday-Friday 9:00AM-4:00PM
(325) 481-3395

Eden Head Start

Mary Torres

Monday-Friday 9:00AM-3:00PM
(325) 869-8703

Eldorado Head Start

Valerie Garcia

Monday-Friday 9:00AM-3:00PM
(325) 853-3366

Menard Head Start/ Early Head Start

Bertha DeAnda

Monday-Friday 9:00AM-3:00PM
(325) 396-2885

Ozona Head Start

Tracy Ybarra

Monday-Friday 9:00AM-3:00PM
(325) 392-3429

Rio Vista Head Start/ Early Head Start

Michelle Aguirre

Monday-Friday 9:00AM-4:00PM
(325) 659-3670

CONCHO VALLEY COUNCIL OF GOVERNMENTS

HEAD START/EARLY HEAD START

February Job Postings 2022



San Angelo Head Start Substitute

Part Time

Head Start Universal Substitute I

SUMMARY OF POSITION

The position of Head Start Universal Substitute is responsible for assisting the Teacher, Teacher Assistant, Cook or Custodian in all activities assigned by the Site Supervisor or next in charge. Maintain agency's "Confidentiality Policy and Procedures" and "Code of Conduct and Professional Ethics".

ACCEPTABLE EXPERIENCE AND TRAINING

Must have a high school diploma or equivalent; must receive all required training before reporting to work. (See 1302.91 of Head Start/Early Head Start Implementation Plan). Experience working with preschool age children, preferred.

Christoval / Eldorado / Menard / Eden Head Start Substitute

Part Time

Head Start Universal Substitute I

SUMMARY OF POSITION

The position of Head Start Universal Substitute is responsible for assisting the Teacher, Teacher Assistant, Cook or Custodian in all activities assigned by the Site Supervisor or next in charge. Maintain agency's "Confidentiality Policy and Procedures" and "Code of Conduct and Professional Ethics".

ACCEPTABLE EXPERIENCE AND TRAINING

Must have a high school diploma or equivalent; must receive all required training before reporting to work. (See 1302.91 of Head Start/Early Head Start Implementation Plan). Experience working with preschool age children, preferred.

Day Early Head Start Teacher

Full Time

Day Early Head Start, San Angelo, TX, US

SUMMARY OF POSITION

The position of **Early Head Start Teacher** serves as the lead worker in a classroom of Head Start children. The Head Start Teacher is responsible for overall management of a classroom, ensuring that the objectives delineated in the annual Head Start plan are implemented. This position may work with children with disabilities. This position may serve as the second in charge when the Site Supervisor is out of the center. This teacher will be responsible for following Texas Minimum Standards for Licensing and Head Start Performance Standards. Responsible for providing a supportive, safe, and stimulating learning environment.

ACCEPTABLE EXPERIENCE AND TRAINING

Applicants will need one of the following: a BA in Early Childhood Education or related degree, Associate Degree in Early Childhood Education, Child Development Associate and/or willing to enroll in a AA Program, and experience working with preschool children preferred (not required)

CONCHO VALLEY COUNCIL OF GOVERNMENTS

HEAD START/EARLY HEAD START

Day Head Start Teacher Assistant & Eden Head Start Teacher Assistant

Full Time

Day Head Start, San Angelo, TX, US and Eden Head Start Eden, TX, US

SUMMARY OF POSITION

The position of **Head Start Teacher Assistant** is responsible for working as a team with the Head Start Teacher in developing activities for children to provide them with varied experiences and an appropriate learning environment. This position may work with children with disabilities. Teacher Assistant is also responsible for supervision of children and will share in the development and implementation of lesson plans. Teacher Assistant will also act as a teacher in the absence of the Teacher by learning all aspects and functions of a Head Start Classroom, such as completing all assigned paperwork and reports. The Teacher Assistant may be assigned additional duties based upon program needs and areas of developing expertise. This position works along with the Teacher to attain the goals of the Head Start Program.

ACCEPTABLE EXPERIENCE AND TRAINING

Applicants will need one of the following: Child Development Associate (CDA) or be willing to obtain one, and experience working with preschool children preferred but not required.

For more employment opportunities access www.cvcog.org